

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 2/28/2013

Action Requested By:
Municipal Court

Agenda Item Type
Resolution

Subject Matter:

Appointment of Sherri Huffman as Clerk of Municipal Court

Exact Wording for the Agenda:

Be it resolved, by the City Council of the city of Huntsville, Alabama, that the appointment of Sherri Huffman as Clerk of the Municipal Court is hereby confirmed at salary grade 19, step 7.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Pursuant to Section 16-6 of the Code of Ordinances of the City of Huntsville, this appointment shall be for the term of the Mayor of the City of Huntsville expiring October 2016.

Associated Cost:

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: Yes

Department Head: 

Date: 2/12/2013

**ROUTING SLIP
CONTRACTS AND AGREEMENTS**

Originating Department: **Municipal Court** Council Meeting Date: **2/28/2013**

Department Contact: **Michelle Beck** Phone # **256-427-7803**

Contract or Agreement: **Appointment of Sherri Huffman as Clerk of Municipal Court**

Document Name: **Appointment of Sherri Huffman**

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

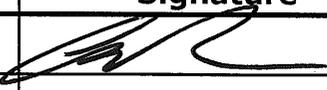
Account Number:

Procurement Agreements

Select...	Select...
------------------	------------------

Grant-Funded Agreements

Select...	Grant Name: <input style="width: 60%;" type="text"/>
------------------	---

Department	Signature	Date
1) Originating		2/12/13
2) Legal		
3) Finance		
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

Adopted 2/28/13

RESOLUTION NO. 13- _____

BE IT RESOLVED, by the City council of the City of Huntsville, Alabama, that the appointment of Sherri Huffman as Clerk of the Municipal Court is hereby confirmed at salary grade 19, step 7.

BE IT FURTHER RESOLVED that, pursuant to Section 16-6 of the Code of Ordinances of the City of Huntsville, this appointment shall be for the term of the Mayor of the City Huntsville expiring October 2016.

ADOPTED this 28th day of February, 2013

President of the City Council
of the City of Huntsville, Alabama

APPROVED this 28th day of February, 2013

Mayor of the City of
Huntsville, Alabama