

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 3/28/2013

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Procurement Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to execute a membership agreement with the Houston-Galveston Area Council (H-GAC)

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

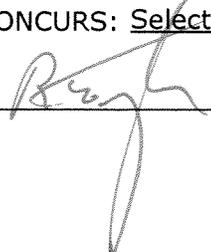
The (H-GAC) awards competitively bid contracts on behalf of member public entities. Membership will allow the City to access contracts for the purchase of goods and services, possibly at lower cost than may be available to the City otherwise.

Associated Cost: n.a

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: _____



Date: _____

3/18/13

ROUTING SLIP CONTRACTS AND AGREEMENTS

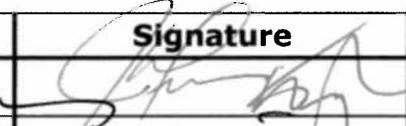
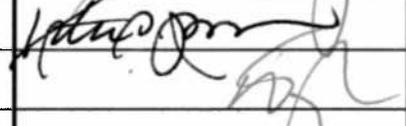
Originating Department: Finance Council Meeting Date: 3/28/2013
 Department Contact: Cecilia Summers Phone # 427-5060
 Contract or Agreement: Houston-Galveston Area Council (H-GAC) membership contract
 Document Name: 20130328H-GAC)Res.doc
 City Obligation Amount: n.a
 Total Project Budget: n.a
 Uncommitted Account Balance: n.a
 Account Number: n.a

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name: <input style="width: 90%;" type="text"/>
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Department	Signature	Date
1) Originating		3/14/13 3/18
2) Legal		3-18-13
3) Finance		3/18
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 13-

WHEREAS participation in the Houston-Galveston Area Council (H-GAC) program will allow the City of Huntsville non-binding and non-exclusive access to national contracts for various goods and services at no cost to the City of Huntsville; and

WHEREAS §41-16-51(a) (16) of the Code of Alabama 1975, as amended, provides authority and procedures for participation in an approved purchasing cooperative; and

WHEREAS the competitive bidding process used by the National Joint Powers Alliance (NJPA) has been reviewed and approved by the State of Alabama Department of Examiners of Public Accounts;

NOW THEREFORE LET IT BE RESOLVED that the City Council of the City of Huntsville the Mayor be and is authorized to execute a membership agreement between the City of Huntsville and the Houston-Galveston Area Council.

ADOPTED this the 28th day of March, 2013

President of the City Council of
The City of Huntsville, Alabama

APPROVED this the 28th day of March, 2013

Mayor of the City of
Huntsville, Alabama



State of Alabama
Department of
Examiners of Public Accounts

Telephone (334) 242-9200
FAX (334) 242-1775

Ronald L. Jones
Chief Examiner

Mailing Address:
P.O. Box 302251
Montgomery, AL 36130-2251

Location:
Gordon Persons Building
50 North Ripley Street, Room 3201
Montgomery, AL 36104-3833

July 3, 2012

To: Alabama Municipalities
Alabama County Commissions
Alabama Community College System
Other Entities subject to the *Code of Alabama 1975*, Section 41-16-50

In accordance with the *Code of Alabama 1975*, Section 41-16-51, we have reviewed the competitive bidding process used by the Houston-Galveston Area Council ("H-GAC"), a national governmental purchasing cooperative for the contracts awarded as of the date of this letter. We noted no matters we felt were contrary to proper purchasing procedures or routine governmental procurement practices. These contracts were awarded by H-GAC, which is a governmental entity, based on competitive bid requirements of the State of Texas.

Based on our review, we approve the competitive bidding process used by H-GAC through November 30, 2013.

However, to ensure your entity's compliance with the Alabama Competitive Bid Law, you will need to verify whether or not the goods are either not at the time available on the state purchasing program or are available at a price equal to or less than that on the state purchasing program. Also, your entity will need to verify that the purchase is made through a participating Alabama vendor holding an Alabama business license if such a vendor exists.

Note – This approval does not apply to State Public Four-Year Universities or City and County Boards of Education within the State of Alabama.

Sincerely,

RONALD L. JONES
Chief Examiner

RLJ/td