

**CITY COUNCIL AGENDA ITEM COVER MEMO**

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 4/25/2013

Action Requested By:  
Police

Agenda Item Type  
Ordinance

Subject Matter:

Authorizing property to be donated to other agencies

Exact Wording for the Agenda:

Ordinance declaring property as surplus; and authorizing the donation of said property to Calhoun Community College.

**Note: If amendment, please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Property (police patrol vehicles) currently assigned to the Huntsville Police Department are considered surplus. Ordinance will authorize HPD to donate listed property to Calhoun Community College.

Associated Cost:

Budgeted Item: Not applicable

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: *René Morris*

Date: 4/8/2013

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Police Council Meeting Date: 4/25/2013

Department Contact: Jessica Winn Phone # (256) 427-7002

Contract or Agreement: Ordinance declaring property as surplus; and authorizing donation of property

Document Name:

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

### Procurement Agreements

<u>Select...</u>	<u>Select...</u>
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### Grant-Funded Agreements

<u>Select...</u>	Grant Name: <input style="width: 90%;" type="text"/>
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Department	Signature	Date
1) Originating	<i>Reno Morris</i>	4/8/2013
2) Legal	<i>[Signature]</i>	4-10-13
3) Finance	<i>[Signature]</i>	4/16/13
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

