

# CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 4/25/2013

Action Requested By:  
Engineering

Agenda Item Type  
Resolution

Subject Matter:

Agreement with Volkert, Inc.

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into an Agreement with Volkert, Inc. for Engineering Services for Evaluation of Downtown Street Network for Revitalization, Project No. 65-13-TI03

**Note: If amendment, please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Contract with Volkert, Inc. is to determine the feasibility of two-way streets in the downtown business district for a total contract amount of \$25,000.00. Account No. 23-6400-0813-8163

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: Kathy Moran

Date:

revised 3/12/2012

# ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: **Engineering**

Council Meeting Date: **4/25/2013**

Department Contact: **Lynn Majors**

Phone # **256-427-5201**

Contract or Agreement: **Engineering Services**

Document Name: **Volkert-Evaluation of downtown street network-Project No. 65-13-TI03**

City Obligation Amount: **\$25,000.00**

Total Project Budget: **\$25,000.00**

Uncommitted Account Balance: **0**

Account Number: **23-6400-0813-8163**

## Procurement Agreements

**Not Applicable**

**Not Applicable**

## Grant-Funded Agreements

**Not Applicable**

**Grant Name:**

Department	Signature	Date
1) Originating	<i>Kathryn Majors</i>	4/16/13
2) Legal	<i>Ray C. Cates</i>	4/17/13
3) Finance	<i>[Signature]</i>	4/18/13
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

**RESOLUTION NO. 13-**

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, that the Mayor be, and is hereby authorized, to enter into an agreement with Volkert, Inc., in the amount of TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00) for Professional Services for Evaluation of Downtown Street Network for Revitalization, Project No. 65-13-TI036, on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that document attached hereto and identified as "Professional Services Agreement between the City of Huntsville and Volkert, Inc. for Evaluation of Downtown Street Network for Revitalization, Project No. 65-13-TI03" consisting of a total of nine (9) pages plus four (4) additional pages consisting of Exhibit "A" and the date of April 25, 2013, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, and an executed copy of said document being permanently kept on file in the Office of the City Clerk of the City of Huntsville, Alabama.

**ADOPTED** this the 25th day of April, 2013.

\_\_\_\_\_  
President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 25th day of April, 2013.

\_\_\_\_\_  
Mayor of the City of Huntsville,  
Alabama

PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF HUNTSVILLE AND  
VOLKERT, INC. FOR THE EVALUATION OF  
DOWNTOWN STREET NETWORK FOR  
REVITALIZATION, PROJECT NO. 65-13-TI03

STATE OF ALABAMA     )  
  )  
COUNTY OF MADISON    )

This Agreement is made this 25th day of April, 2013, between VOLKERT, INC. (hereinafter referred to as "VOLKERT"), and the CITY OF HUNTSVILLE, a municipal corporation in the State of Alabama (hereinafter referred to as "CITY").

**RECITALS**

**WHEREAS**, the City of Huntsville desires VOLKERT to provide an information report evaluation the conversion of selected streets from one way to two way operations in downtown Huntsville, Alabama.

**WHEREAS**, VOLKERT has the expertise necessary to furnish the engineering services requested by the CITY.

**WITNESSETH**

**NOW, THEREFORE**, in consideration of the mutual promises and covenants herein contained, the parties do hereby agree as follows, to -wit:

**ARTICLE 1: Statement of Work: VOLKERT hereby agrees to provide the following services to the City of Huntsville:**

The street segments to be evaluated are: 1) Holmes Avenue between Lincoln Street and Jefferson Street, 2) Clinton Avenue between Spragins Street and Greene Street, and 3) Greene Street between Monroe Street and Williams Avenue.

Conduct intersection analyses at 12 intersections; (11 signalized and 1 unsignalized) within the street corridor listed above;

- Holmes Avenue at Jefferson Street
- Holmes Avenue at Washington Street
- Holmes Avenue at Greene Street
- Holmes Avenue at Lincoln Street
- Clinton Avenue at Spragins Street

- Clinton Avenue at Jefferson Street
- Clinton Avenue at Washington Street
- Clinton Avenue at Greene Street
- Greene Street at Monroe Street
- Greene Street at Randolph Avenue
- Greene Street at Eustis Avenue
- Greene Street at Gates Avenue

VOLKERT will identify all modification to intersection geometrics and traffic control devices, and will identify existing curbside parking and loading zone issues that will need resolution, and/or any intersection turning movements that will require restriction to maintain acceptable levels-of-service under two way traffic. Modifications and issues will be detailed in the final report.

VOLKERT will prepare a schematic drawing showing the changes mentioned above.

The CITY will provide an electronic inventory of the right-of-way widths, building lines, sidewalk widths, travel lane and parking widths, existing parking restrictions, existing traffic volumes, intersection turning movement volumes, and existing signal timing for each roadway section to be evaluated. The CITY will also provide mapping including aerial and street photos and electronic files.

VOLKERT will provide the City a report evaluating the conversion of the street segments listed in this Article 1 from one way to two way operations. VOLKERT shall provide ten (10) hard copies and an electronic copy of the report.

The Work shall further be performed in accordance with VOLKERT's proposal of March 11, 2013, attached hereto as Exhibit "A" and incorporated herein by reference.

**ARTICLE 2: Period of Performance and Schedule:** The period of performance of the contract shall commence within thirty (30) days of the execution of this Agreement, and shall extend until the Work is completed. The work shall be completed within one hundred twenty (120) days from the commencement of the period of performance.

**ARTICLE 3: Contract Price:** In consideration of the services rendered hereunder, the CITY shall pay to VOLKERT for the work performed pursuant to the Statement of Work the sum of TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00). VOLKERT shall invoice the CITY on a monthly basis for the services provided that month. The CITY shall pay VOLKERT within thirty (30) days from the date of receipt of the monthly invoice from VOLKERT.

**ARTICLE 4: VOLKERT Performing as an Independent Contractor:** In the performance of this work it is understood between the parties that VOLKERT and its employees, agents, subcontractors and consultants, if any, shall be acting as independent

contractors and not as an employee of the City of Huntsville. VOLKERT shall have no authority to obligate the CITY to any indebtedness or other obligation.

ARTICLE 5: **Notices:** All notices to be delivered hereunder shall be delivered to the other party by placing the same in the United States Mail, First Class postage prepaid, by prepaid overnight service through Federal Express or United Parcel Services or by hand delivery, to the addressee, addressed as follows:

City Of Huntsville  
Attention: Shane Davis  
P.O. Box 308  
Huntsville, Alabama 35804

Volkert, Inc.  
Attention: David Yates  
1428 Chestnut Street, Suite C  
Chattanooga, TN 37402

ARTICLE 6: **Entire Agreement:** The contract between the CITY and VOLKERT consists of this written Agreement and any documents, drawings or attachments furnished by the CITY and referenced herein. This written Agreement constitutes the entire agreement between the CITY and VOLKERT. Except to the extent specifically excluded herein, this Contract supersedes any bid or proposals documents and all prior written or oral communication, representation and negotiations, if any, between the CITY and VOLKERT.

ARTICLE 7: **No Privity of Contract with Third Parties:** Nothing contained in this Contract shall create, or be interpreted to create, privity or any other contractual agreement between the CITY and person or entity other than VOLKERT.

ARTICLE 8: **No Waiver Clause:** The failure of the CITY to insist in one or more instances upon the performance of any term of this Contract is not a waiver of the CITY's right to future performance of such terms, and VOLKERT's obligations for future performance of such shall continue in effect.

ARTICLE 9: **Insurance and Indemnification Requirements:** VOLKERT shall carry insurance of the following kinds and amounts in addition to any other forms of insurance or bonds required under the terms of the contract specifications. VOLKERT shall procure and maintain for the duration of the job until final acceptance by the CITY, or as later indicated, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by VOLKERT, its agents, representatives, employees or subcontractors.

**A. MINIMUM SCOPE OF INSURANCE:**

**1. General Liability:**

Insurance will be written on an occurrence basis. Claims-made coverage will be accepted only on an exception basis after the CITY's approval.

**Commercial General Liability**

Products and Completed Operations

Contractual

Personal Injury

Broad Form Property Damage

**2. Professional Liability:**

Insurance may be written on a "claims-made" basis, providing coverage for negligent acts, errors or omissions in the performance of professional services. Coverage will be maintained for three years after completion of the professional services and Certificates of Insurance will be submitted to the CITY within reasonable economic terms. For purposes of this provision, reasonable economic terms shall mean that such coverage is carried by at least 25% of the firms within the discipline of concern in the United States. Such coverage shall be carried on a continuous basis including prior acts coverage to cover the subject project. The professional liability insurance shall contain contractual liability coverage.

**3. Automobile Liability:**

Business Automobile Liability providing coverage for all owned, hired and non-owned autos. Coverage for loading and unloading shall be provided under either automobile liability or general liability policy forms.

**4. Workers' Compensation Insurance:**

Statutory protection against bodily injury, sickness or disease or death sustained by employee in the scope of employment. Protection shall be provided by a commercial insurance company or a recognized self-insurance fund authorized before the State of Alabama Board of Industrial Relations. The Workers' Compensation Insurance carrier or self-insured fund shall waive all subrogation rights against the City of Huntsville, its officers, employees, agents and specified volunteers.

**5. Employers Liability Insurance:**

Covering common law claims of injured employees made in lieu of or in addition to a worker's compensation claim.

**B. MINIMUM LIMITS OF INSURANCE:**

**1. General Liability:**

Commercial General Liability on an "occurrence form" for bodily injury and property damage:

\$ 1,000,000 General Aggregate Limit  
\$ 500,000 Products - Completed Operations Aggregate  
\$1,000,000 Personal & Advertising Injury  
\$ 500,000 Each Occurrence

**2. Professional Liability:**

Insurance may be made on a "claims-made" basis:

\$ 1,000,000 Per Claim

**3. Automobile Liability:**

\$ 500,000 Combined Single Limit per accident for bodily injury and property damage.

**4. Workers' Compensation:**

As Required by the State of Alabama Statute

**5. Employers Liability:**

\$ 100,000 Bodily Injury by Accident or Disease  
\$ 500,000 Policy Limit by Disease

**C. OTHER INSURANCE PROVISIONS:**

The CITY is hereby authorized to adjust the requirements set forth in this document in the event it is determined that such adjustment is in the CITY's best interest. If the insurance requirements are not adjusted by the CITY prior to the CITY's release of specifications with regard to the project in question, then the minimum limits shall apply.

The policies are to contain, or be endorsed to contain, the following provisions:

**1. General Liability and Automobile Liability Coverage's Only:**

a. The CITY, its officers, employees, agents and specified volunteers are to be covered as Additional Insureds, as their interests may appear, as respects: liability arising out of activities performed by or on behalf of VOLKERT for products used by and completed operations of VOLKERT; or automobiles owned, leased, hired or borrowed by

VOLKERT. The coverage shall contain no special limitations on the scope of protection afforded to the CITY, its officers, employees, agents or specified volunteers. Additional Insured status on the CGL shall be through ISO Additional Endorsement CG 20 10 11 85 or equivalent that is sufficient to provide coverage as per this Agreement.

b. VOLKERT's insurance coverage shall be primary insurance as respects the CITY, its officers, employees, agents and specified volunteers, as their interests may appear. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents or specified volunteers shall be excess of VOLKERT's insurance and shall not contribute to it.

c. VOLKERT's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

**2. All Coverages:**

a. VOLKERT is responsible to pay all deductibles. Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the CITY. Cancellation of coverage for non-payment of premium will require ten (10) days written notice to the CITY.

b. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the CITY, its officers, employees, agents or specified volunteers.

**D. ACCEPTABILITY OF INSURERS:**

Insurance is to be placed with insurers with an A. M. Best's rating of no less than B+ V.

**E. VERIFICATION OF COVERAGE:**

The CITY shall be indicated as a Certificate Holder and VOLKERT shall furnish the CITY with Certificates of Insurance reflecting the coverage required by this document. The A. M. Best Rating and deductibles, if applicable, shall be indicated on the Certificate of Insurance for each insurance policy. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. All certificates are to be received and approved by the CITY before work commences. The CITY reserves the right to require complete, certified copies of all required insurance policies at any time.

**F. CONSULTANTS AND/OR SUBCONTRACTORS WORKING FOR THE CONTRACTOR:**

VOLKERT shall include all subcontractors and/or consultants as insureds under its policies or shall furnish separate certificates and/or endorsements for each subcontractor and/or consultant.

**G. INTELLECTUAL PROPERTY RIGHTS:**

VOLKERT agrees to indemnify, hold harmless and defend the CITY from and against any and all liability, losses, judgments, damages, and expenses arising from third party claims that the Products delivered by and/or Services performed by VOLKERT pursuant to this Agreement infringe on or violate any patents, copyrights, or trade secrets of such third parties. This indemnification is contingent upon CITY providing prompt written notice of such a claim to VOLKERT, and granting VOLKERT the sole right to defend such claim. In the event of any infringement or claimed infringement, VOLKERT, in its sole discretion, shall: (i) modify the infringing Services to be non-infringing as long as there is no loss of functionality by such modification; (ii) obtain a license for CITY to use the infringing Services; or (iii) terminate the CITY's right to use the infringing Services and refund to CITY all amounts paid for such infringing Services, amortized over a period of (5) years from the acceptance of Services.

**H. HOLD HARMLESS AGREEMENT:**

VOLKERT, to the fullest extent permitted by law, shall indemnify and hold harmless the CITY, its elected and appointed officials, employees, agents and specified volunteers against all claims, damages, losses and expenses, including, but not limited to, court awarded attorney's fees, arising out of or resulting from the performance of the work, provided that any such claim, damage, loss or expense (1) is directly attributable to personal injury, including bodily injury or death, or to injury to or destruction of tangible property, therefrom, and (2) is caused by any negligent act or omission of VOLKERT or any of its consultants, or anyone directly or indirectly employed by them or anyone for whose acts they are legally liable. Such obligation should not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this paragraph.

ARTICLE 10: This agreement shall be governed by the laws of the State of Alabama. Venue of any action to enforce the terms of this agreement shall be in the state or federal courts of Madison County, Alabama.

ARTICLE 11: This Contract is intended to be an integral whole and shall be interpreted as internally consistent. What is required by any one Contract Document shall be considered as required by the Contract.

**ARTICLE 12:** When a word, term or phrase is used in this Contract, it shall be interpreted or construed. First, as defined herein; second, if not defined, according to its generally accepted meaning the Contractual industry; and third, if there is no generally accepted meaning in the Contractual industry, according to its common and customary usage.

**ARTICLE 13:** The words "include," "includes," or "including," as used in this Contract, shall be deemed to be followed by the phrase, "without limitation."

**ARTICLE 14:** The specification herein of any act, failure, refusal, omission, event, occurrence or condition as constituting a material breach of this Contract shall not imply that any other, non-specified act, failure, refusal, omission, event, occurrence or condition shall be deemed not to constitute a material breach of this Contract.

**ARTICLE 15:** Words or terms used as nouns in this Contract shall be inclusive of their singular and plural forms, unless the context of their usage clearly requires a contrary meaning.

**ARTICLE 16:** Time limitations contained herein, or provided for hereby, are of the essence of this Agreement.

**ARTICLE 17:** VOLKERT shall not assign its rights hereunder, excepting its right to payment, nor shall it delegate any of its duties hereunder without the written consent of the CITY. Subject to the provisions of the immediately preceding sentence, the CITY and VOLKERT, respectively, bind themselves, their successors, assigns and legal representatives to the other party to this Agreement and to the successors, assigns and legal representatives of such other party with respect to all covenants of this Agreement.

**ARTICLE 18:** Nothing contained herein shall create a contractual relationship with, or any rights in favor of, any third party.

**ARTICLE 19:** VOLKERT shall obtain the CITY's written consent before placing any subcontract for furnishing any of the work called for in this contract. Consent by the CITY to any subcontract shall not constitute approval of the acceptability of any subcontract terms or conditions, acceptability of any subcontract price or of any amount paid under any subcontract, nor relieve VOLKERT of any responsibility for performing this contract.

**ARTICLE 20:** The Services will comply with any and all applicable federal, state, and local laws as the same exist and may be amended from time to time.

**ARTICLE 21:** In consideration of the signing of this Agreement, the parties hereto for themselves, their agents, officials, employees, and servants agree not to discriminate in any manner on the basis of race, color, creed, age, sex, disability or national origin with reference to the subject matter of this contract, no matter how remote. This

nondiscrimination provision shall be binding on the successors and assigns of the parties with reference to the subject matter of this Agreement.

**ARTICLE 22: Order of Preference of Contract Documents:** In the event of any conflict, discrepancy, or inconsistency among any of the documents which make up this contract, the following shall control, and VOLKERT is deemed to have based its estimate of performing the work upon the order of precedence as set forth below. Interpretations shall be based upon the following order of precedence: 1) this Agreement; 2) VOLKERT's proposal attached hereto as Exhibit "A".

**ARTICLE 23:** In consideration of this agreement, the parties hereto for themselves, their agents, officials, employees, and servants agree not to discriminate in any manner on the basis of race, color, creed, age, sex, disability or national origin with reference to the subject matter of this agreement, no matter how remote.

**ARTICLE 24: EQUAL PARTICIPATION OF PARTIES.** Both parties to this Agreement have participated fully and equally in its negotiation and preparation. Therefore, this Agreement shall not be more strictly construed or any ambiguities within this Agreement resolved against either party hereto.

**ARTICLE 25:** All work product prepared by VOLKERT shall become and be the sole property of the City.

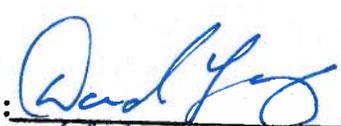
**IN WITNESS WHEREOF,** the parties have executed this agreement on the day and year first above written.

**VOLKERT, INC.**

Attest:

  
\_\_\_\_\_

By:

  
Its: VICE PRESIDENT

**CITY OF HUNTSVILLE**  
a municipal corporation  
in the State of Alabama

Attest:

\_\_\_\_\_ **Charles E. Hagood**  
Its: **Clerk-Treasurer**

By: \_\_\_\_\_

**Tommy Battle**  
Its: **Mayor**

# VOLKERT

**Volkert, Inc.**

1428 Chestnut Street  
Suite C  
Chattanooga, TN 37402

Office 423.842.3335  
Fax 423.842.8630

[www.volkert.com](http://www.volkert.com)

March 11, 2013

Mr. Shane Davis  
Director of Urban Development  
City of Huntsville  
320 Fountain Circle  
Huntsville, Alabama 35802

*5/3/2013*

SUBJECT: Evaluation of downtown street network for revitalization  
City of Huntsville, Alabama

Dear Mr. Davis:

It is Volkert's (Consultant) pleasure to submit this Proposal and Letter Agreement to the City of Huntsville (City) for furnishing engineering services in regard to the subject project in Huntsville, AL.

The purpose of this scope of work is to provide an information report evaluating the conversion of selected streets from one way to two way operations in downtown Huntsville, Alabama. The scope of work is defined as follows:

1. The street segments to be evaluated are: 1) Holmes Avenue between Lincoln Street and Jefferson Street, 2) Clinton Avenue between Spragins Street and Greene Street, and 3) Greene Street between Monroe Street and Williams Avenue,
2. Consultant will conduct intersection analyses at 12 intersections; (11 signalized and 1 unsignalized) within the street corridor listed above:
  - Holmes Ave at Jefferson Street
  - Holmes Ave at Washington Street
  - Holmes Ave at Greene Street
  - Holmes Ave at Lincoln Street
  - Clinton Ave at Spragins Street
  - Clinton Ave at Jefferson Street
  - Clinton Ave at Washington Street
  - Clinton Ave at Greene Street
  - Greene Street at Monroe Street
  - Greene Street at Randolph Ave
  - Greene Street at Eustis Ave
  - Greene Street at Gates Ave

Intersection analyses will evaluate existing and alternative traffic flow conditions. The alternative condition is the conversion to two way operation of the existing one-way streets as listed above.

**Office Locations:**

Birmingham, Foley, Mobile, Montgomery, Alabama • Gainesville, Pensacola, Tampa, Florida • Atlanta, Georgia  
Collinsville, Illinois • Baton Rouge, New Orleans, Slidell, Louisiana • Biloxi, Jackson, Mississippi • Jefferson City, Missouri  
Raleigh, North Carolina • Columbia, South Carolina • Chattanooga, Tennessee • Alexandria, Virginia • Washington, D.C.



Huntsville Street Evaluation - Proposal

All analyses will be run for AM and PM peak periods. The consultant will review the analyses in regards to capacity, operations, and overall functionality of the downtown area. The consultant will identify all modification to **intersection** geometrics and traffic control devices, and will identify existing curbside parking and loading zone issues that will need resolution, and/or any intersection turning movements that will require restriction to maintain acceptable levels-of-service under two way traffic. Modifications and issues will be detailed in the final report.

3. In regards to any improvements or modifications recommended in the final report, the consultant will prepare a schematic drawing (not for use in construction) showing these changes. All detailed engineering design or construction level plans regarding these items will be completed by others.
4. The City of Huntsville will provide an electronic inventory of the right-of-way widths, building lines, sidewalk widths, travel lane and parking widths, existing parking restrictions, existing traffic volumes, intersection turning movement volumes, and existing signal timing for each roadway section and intersection to be evaluated. The City will also provide mapping including aerial and street photos and electronic files.

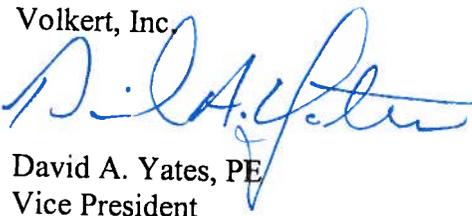
The report for this evaluation will be delivered no later than 120 days after the notice to proceed. A total of 10 copies of the report will be provided.

The total for the proposed services is \$25,000.00. If you would like a breakdown of these costs, we can supply that information.

Volkert, Inc. appreciates the opportunity to providing this proposal. If you have any questions or would like to discuss this proposal, please do not hesitate to call our office. We look forward to working with you on this project.

Yours very truly,

Volkert, Inc.



David A. Yates, PE  
Vice President

**Manhour Estimate  
for Evaluation of Downtown Street Network for Revitalization  
City of Huntsville**

	TASK DESCRIPTION	Total Hours	MANAGER	STAFF LEVEL 2 PROFESSIONAL	DESIGNER	TECHNICIAN	CLERICAL	Fee Proposal
			\$190.00	\$125.00	\$100.00	\$85.00	\$60.00	
1	ADMINISTRATION & MANAGEMENT	12.0	4.0	8.0				
2	STREET SEGMENT EVALUATION	40.0	4.0	12.0	24.0			
3	INTERSECTION ANALYSIS	56.0	8.0	12.0	36.0			
4	SCHEMATIC DRAWINGS	52.0	4.0	8.0	16.0	24.0		
5	PREPARE REPORT	22.0	2.0	8.0	4.0		8.0	
6	MEETINGS & FIELD REVIEWS	32.0		16.0	16.0			
	TOTAL HOURS	214	22.0	64.0	96.0	24.0	8.0	
	Fee per Professional		\$ 4,180.00	\$ 8,000.00	\$ 9,800.00	\$ 2,040.00	\$ 480.00	\$ 24,300.00
Direct Costs	Printing, Shipping, Mileage Costs							\$ 700.00
<b>TOTAL FEE PROPOSAL</b>								<b>\$ 25,000.00</b>



**FEE SCHEDULE  
EFFECTIVE JANUARY 1, 2013**

<u>CLASSIFICATION</u>	<u>HOURLY BILLING RATE</u>
Principal .....	\$220.00
Manager .....	\$190.00
Supervisor .....	\$170.00
Project Manager .....	\$150.00
Staff 2 Professional .....	\$125.00
Staff 1 Professional .....	\$100.00
Senior Designer .....	\$140.00
Designer .....	\$100.00
Technician .....	\$85.00
Drafter 2 .....	\$65.00
Drafter 1 .....	\$55.00
Survey Manager .....	\$120.00
Construction Manager .....	\$170.00
Construction Project Manager .....	\$150.00
Resident Project Representative 2 .....	\$100.00
Resident Project Representative 1 .....	\$80.00
Bridge Inspector 2 .....	\$110.00
Bridge Inspector 1 .....	\$65.00
Survey Crew (2 Man) .....	\$135.00
Survey Crew (3 Man) .....	\$160.00
Survey Crew (4 Man) .....	\$190.00
Survey Crew (5 Man) .....	\$215.00
Project Administrator .....	\$115.00
Clerical .....	\$60.00
Personal Computer .....	\$15.00
.....	

**OTHER**

Mileage.....	\$0.55 per mile
Blueline prints (D size).....	\$1.00 each
Mylars (D size).....	\$20.00 each
Photo copies (8 1/2" X 11") (BW).....	\$0.10 each
Photo copies (8 1/2" X 11") (COLOR).....	\$0.25 each
Other out-of-pocket expenses.....	Cost