

# CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 5/23/2013

Action Requested By:  
Finance

Agenda Item Type  
Resolution

Subject Matter:

Approval of Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreement with the low bidder meeting specifications as outlined in the attached Summary of Bid for Acceptance.

**Note: If amendment, please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

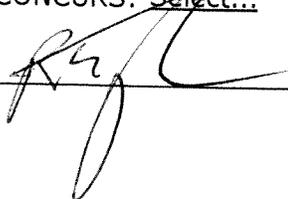
Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: 

Date: 5/14

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 5/23/2013

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreement with Low Bidder

Document Name: 20130523Probid

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

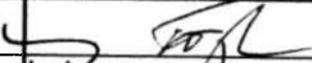
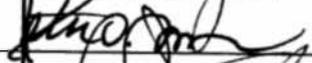
Account Number:

### Procurement Agreements

<b>Title 41</b>	<b>Competitive</b>
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### Grant-Funded Agreements

<b>Not Applicable</b>	Grant Name:
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Department	Signature	Date
1) Originating		5/14
2) Legal		5-14-13
3) Finance		5/14
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.13-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bid meeting specification and effectuate the following agreement on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to that certain document attached hereto and identified herein below with the date of May 23, 2013 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Hanson Pipe & Precast LLC	Reinforced Concrete Pipe and Pre-Cast Inlet Boxes	One Year W/Extensions

**ADOPTED** this the 23th day of May 2013 .

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 23th day of May 2013.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

**SUMMARY OF BID FOR ACCEPTANCE**  
**May 23, 2013**

<b>LOW BIDDER MEETING SPECIFICATIONS</b>	<b>COMMODITY/SERVICE</b>	<b>TERM OF AGREEMENT</b>	<b>OTHER BIDS RECEIVED</b>
*Hanson Pipe & Precast LLC. Huntsville, AL	Reinforced Concrete Pipe and Pre-Cast Inlet Boxes	One Year W/Extensions	0

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: Terry Hatfield

BID NUMBER: 46-2013-73-1

DATE: May 8, 2013

COMMODITY/SERVICE: Reinforced Concrete Pipe and Pre-Cast Inlet Boxes

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Hanson Pipe & Precast LLC

RECOMMENDATION: It is recommended that the low bid of Hanson Pipe and Precast be accepted for the purchase of reinforced concrete pipe and precast inlet boxes.

Description	Price	UOM	Comment
(See items and pricing attached)	0.00		

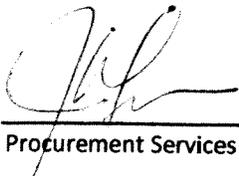
INITIAL PURCHASE: As needed

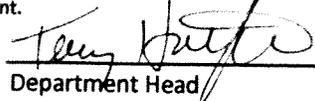
FUNDING SOURCE: Various accounts

TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
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 Procurement Services

  
 \_\_\_\_\_  
 Department Head

\_\_\_\_\_  
 Council President  
 May 23, 2013  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Mayor Tommy Battle  
 May 23, 2013  
 \_\_\_\_\_  
 Date