

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Public Transit Council Meeting Date: 6/27/2013
 Department Contact: Kim Smith Phone # 256-427-6831
 Contract or Agreement: Agreement with Federal Transit Administration to apply for and execute a Grant
 Document Name: FTA Agreement Grant Section 5307 FY 2014
 City Obligation Amount: 3,118,175
 Total Project Budget: 3,118,175
 Uncommitted Account Balance:
 Account Number: 01-8700-xxxx-xxxx

Procurement Agreements

<u>Not Applicable</u>	<u>Not Applicable</u>
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Grant-Funded Agreements

Federal Transit	Grant Name:
	<u>Section 5307 Operating and Capital Grant</u>

Department	Signature	Date
1) Originating		<u>6-18-13</u>
2) Legal		<u>6-19-13</u>
3) Finance 		<u>6/20</u>
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 6/27/2013

Action Requested By:
Public Transit

Agenda Item Type
Resolution

Subject Matter:

Resolution to apply for Federal Transit Administration Grant.

Exact Wording for the Agenda:

Resolution to apply for a Federal Transit Administration, 49 U.S.C., Section 5307 Grant.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

This resolution authorizes the City to apply for and execute an FTA Grant. This grant is a continuation of Public Transit's operating and capital programs through an grant application for FY 2014. Total grant application assistance is for \$1,839,459. Federal share is 50% for operating and 80% for capital.

Associated Cost: 0.00

Budgeted Item: Not applicable

MAYOR RECOMMENDS OR CONCURS: Yes

Department Head: *John Browning*

Date: 6-18-13

RESOLUTION NO. 13-_____

WHEREAS, the United States, through the United States Department of Transportation, Federal Transit Administration, under 49 U.S.C., Chapter 32, Title 23, United States Code and other Federal statues administered by the Federal Transit Administration offers Section 5307 financial aid for operating and capital projects; and

WHEREAS, the City of Huntsville, hereinafter referred to as the Applicant, would benefit from making application for such assistance.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Huntsville, Alabama, that the Mayor, or his designee, in his official capacity, be, and he is hereby authorized and requested to make application to the United States Department of Transportation, Federal Transit Administration, for said financial assistance in the amount of One Million, Eight Hundred Thirty-Nine Thousand and Four Hundred and Fifty-Nine Dollars (\$1,839,459) to be used for allowable operating and capital expenditures for fiscal year 2014 Public Transit programs; and

BE IT FUTHER RESOLVED, that, in the event that a grant is awarded, the Mayor of the City of Huntsville, or his designee, is hereby authorized to enter into an agreement with the United States Department of Transportation, Federal Transit Administration for such grant funds and to sign assurances that the City of Huntsville will comply with all applicable federal and state laws, rules and regulations.

ADOPTED this the _____ Day of June, 2013.

President of the City Council
City of Huntsville, Alabama

APPROVED this the _____ Day of June, 2013.

Mayor of the City of Huntsville,
Alabama

DOT**FTA**

U.S. Department of Transportation

Federal Transit Administration

Application

Recipient ID:	1075
Recipient Name:	City of Huntsville, Department of Parking & Public Transit
Project ID:	AL-90-XXXX
Budget Number:	1 - Budget Pending Approval
Project Information:	FY 2014 OP/CAP

Part 1: Recipient Information

Project Number:	AL-90-XXXX
Recipient ID:	1075
Recipient Name:	City of Huntsville, Department of Parking & Public Transit
Address:	500 B Church Street , HUNTSVILLE, AL 35801 5548
Telephone:	(256) 427-6831
Facsimile:	(256) 427-6832

Union Information

Recipient ID:	1075
Union Name:	NONE
Address 1:	
Address 2:	
City:	, 00000 0000
Contact Name:	
Telephone:	() -
Facsimile:	() 0-0000
E-mail:	
Website:	

Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$3,118,175
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Project Number:	AL-90-XXXX	Adjustment Amt:	\$0
Project Description:	FY 2014 OP/CAP	Total Eligible Cost:	\$3,118,175
Recipient Type:	City	Total FTA Amt:	\$1,839,459
FTA Project Mgr:	David Powell	Total State Amt:	\$0
Recipient Contact:	Kim Smith	Total Local Amt:	\$1,278,716
New/Amendment:	New	Other Federal Amt:	\$0
Amend Reason:	Initial Application	Special Cond Amt:	\$0
Fed Dom Asst. #:	20507	Special Condition:	None Specified
Sec. of Statute:	5307-2A	S.C. Tgt. Date:	None Specified
State Appl. ID:	N/A	S.C. Eff. Date:	None Specified
Start/End Date:	Oct. 01, 2013 - Sep. 30, 2014	Est. Oblig Date:	None Specified
Recvd. By State:		Pre-Award Authority?:	No
EO 12372 Rev:	Not Applicable	Fed. Debt Authority?:	No
Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Jun. 12, 2013		
Program Page:	None Specified		
Application Type:	Electronic		
Supp. Agreement?:	No		
Debt. Delinq. Details:			

Urbanized Areas

UZA ID	UZA Name
10000	ALABAMA

Congressional Districts

State ID	District Code	District Official
1	5	Mo Brooks

Project Details

ORIGINAL GRANT APPLICATION: This grant application is a continuation of the City of Huntsville, Alabama, Department of Parking & Public Transit programs for the FY 2014. It covers the fiscal year beginning October 1, 2013 through September 30, 2014. All programs will remain at the same estimated funding level as last year, except for repair and maintenance of revenue vehicles and fuel costs. All operations are running smoothly. The Shuttle program, fixed route, ridership has been increasing over the last several years. Current year ridership has increased by 14%. Our Handi-Ride program, demand response, has maintained its ridership.

This grant will allow the City of Huntsville, Alabama, Department of Parking & Public Transit to purchase the following capital and capital Eligible Operating. These capital items are an 80/20 ratio and are all Categorical Exclusions:

Revenue Vehicle Preventive Maintenance at the estimated federal funding of \$503,668. The operating budget, as defined by NTD Reporting System, for October 1, 2011 through September 30, 2012 was \$3,611,582. The estimated federal portion of Preventive Maintenance (PM) costs in the operating budget for equipment and facilities are \$503,668.

Non-Fixed Route ADA Para-transit Service at the federal funding of \$164,949.

The Associated Transit Improvements (ATI) of Enhanced ADA Access is the installation of an accessible bathroom inside the existing transfer station at an estimated federal funding of \$39,040.

Acquisition and installation of forty to fifty tablets for the revenue vehicles. These tablets will replace the older Mobile Data Terminals (MDT) that are obsolete and in constant need of repairs and have met their useful life of 5 years. The tablets will have a useful life of 5 years and will offer state of the art communications with the option of being less expensive. It will increase efficiency of our Shuttle drivers recording the number, type and location of passenger pick up by making it a one-step push button function instead of old school paper and clicker. The data from passenger boarding's will be streamlined and much more efficient. The major benefit will be the added security of maintaining a direct link to the server. The current MDT's are constantly losing the connection and thus do not function or record passenger data for our demand response program. The federal funding will be \$40,000 at 80/20 ratio.

This grant will also allow the City of Huntsville, Alabama, Department of Parking & Public Transit to fund operating costs. These operating costs are an 50/50 ratio and are all Categorical Exclusions. The operating costs are eligible under the less than 75 revenue vehicle language:

Estimated eligible operating expenditures are being requested in the federal amount of \$1,091,802 at a 50/50 ratio.

The 1% Security expenditure will be met. It is expended through the City of Huntsville, Alabama, ITS department and our Department of Parking & Public Transit. However, Public Transit will investigate coordinating with the City of Huntsville's EMA and ITS departments to compile a document confirming that Public Transit is part of the City of Huntsville, Alabama's Safety and Security Plan, Emergency Preparedness Plan and other relevant plans and that it is protected effectively and efficiently and meeting the federal requirements without spending the 1%.

Funding for this grant application is provided by:

FFY 2013 Appropriations 04 \$1,091,802

FFY 2013 Appropriations 00 \$ 747,657

FFY 2013 Total Federal Amount \$1,839,459

Earmarks

No information found.

Security

Yes – We will expend 1% or more of the 5307 funds in this grant application for security purposes. Please list security-related projects in the project budget and summarize them in the non-add scope code 991.

Part 3: Budget

Project Budget

	<u>Quantity</u>	<u>FTA Amount</u>	<u>Tot. Elig. Cost</u>
<u>SCOPE</u>			
116-00 SIGNAL & COMM EQUIPMENT (BUS)	45	\$40,000.00	\$50,000.00

<u>ACTIVITY</u>			
11.62.02 PURCHASE COMMUNICATIONS SYSTEM	45	\$40,000.00	\$50,000.00
<u>SCOPE</u>			
117-00 OTHER CAPITAL ITEMS (BUS)	0	\$668,617.00	\$835,771.00
<u>ACTIVITY</u>			
11.7C.00 NON FIXED ROUTE ADA PARATRANSIT SERVICE	0	\$164,949.00	\$206,186.00
11.7A.00 PREVENTIVE MAINTENANCE	0	\$503,668.00	\$629,585.00
<u>SCOPE</u>			
119-00 Bus Associated Transit Improvements	0	\$39,040.00	\$48,800.00
<u>ACTIVITY</u>			
11.94.09 REHAB/RENOV ENHANCED ADA ACCESS	0	\$39,040.00	\$48,800.00
<u>SCOPE</u>			
300-00 OPERATING ASSISTANCE	0	\$1,091,802.00	\$2,183,604.00
<u>ACTIVITY</u>			
30.09.01 UP TO 50% FEDERAL SHARE	0	\$1,091,802.00	\$2,183,604.00
Estimated Total Eligible Cost:			\$3,118,175.00
Federal Share:			\$1,839,459.00
Local Share:			\$1,278,716.00

OTHER (Scopes and Activities not included in Project Budget Totals)**None****No Amendment Funding Source information is available for the selected project**Alternative Fuel CodesExtended Budget Descriptions

11.62.02	PURCHASE COMMUNICATIONS SYSTEM	45	\$40,000.00	\$50,000.00
Purchase and installation of approximately 45 tablets, to include casing, mount and cradle for all revenue vehicles.				

2.	End Expenditure	Sep. 30, 2014
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11.7A.00 PREVENTIVE MAINTENANCE 0 \$503,668 \$629,585

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Begin Expenditures	Oct. 01, 2013
	PM expenditures beginning fiscal year October 1, 2013 and ending September 30, 2014.	
2.	End Expenditure	Sep. 30, 2014

119-00 Bus Associated Transit Improvements 0 \$39,040 \$48,800

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFP/IFB Issued	Nov. 30, 2013
	ATI of installation of an ADA Accessible bathroom inside the Transfer Station.	
2.	Contract Award	Dec. 30, 2013
3.	Contract Complete	Mar. 01, 2014

30.09.01 UP TO 50% FEDERAL SHARE 0 \$1,091,802 \$2,183,604

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	Begin Expenditure	Oct. 01, 2013
2.	Final Expenditure	Sep. 30, 2014
	Operating expenditures beginning October 1, 2013 and ending September 30, 2014.	

Part 5. Environmental Findings

11700 OTHER CAPITAL ITEMS (BUS) 0 \$668,617 \$835,771

Finding No. 1 - Class II(c)

C04 - Planning and administrative activity

Planning and administrative activities which do not involve or lead directly to construction, such as: training, technical assistance and research; promulgation of rules, regulations, directives, or program guidance; approval of project concepts; engineering; and operating assistance to transit authorities to continue existing service or increase service to meet routine demand.