

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 7/25/2013

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: _____



Date: 7/16/13

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 7/25/2013

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20130725Pro

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

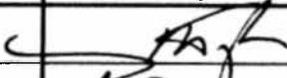
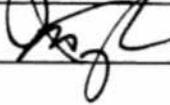
Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name:
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Department	Signature	Date
1) Originating		7/14
2) Legal		7-16-13
3) Finance		7/14
4) Originating		
5) Copy Distribution		
a. Mayor's office (I copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 13-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements is substantially in words and figures similar to those certain document attached hereto and identified herein below with the date of July 25, 2013 appearing on the margins of the first pages, together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
PoliceReports.US	Online Police Report Provider Services	One Year w/Additions

ADOPTED this the 25th day of July 2013 .

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 25th day of July 2013.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE
July 25, 2013

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
PoliceReports.US Morresville, NC	Online Police Report Provider Services	One Year w/ Additional	0

* Current Contract Holder

D AWARD RECOMMENDATION

Revised 04/17/2013

HUNTSVILLE

The Heart of Alabama

TO: PROCUREMENT SERVICES

FROM: Bill Steiner

BID NUMBER: 53-2013-5100-2

DATE: July 9, 2013

COMMODITY/SERVICE: Online Police Report Distribution System

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND PoliceReports.US, LLC

RECOMMENDATION: No bids were received and the ITS Department and HPD negotiated pricing with the current bid holder.

Description	Price	UOM	Comment
ASP Service Provider Fee per Report	4.00	1	Years 1 & 2
ASP Service Provider Fee per Report	5.00	1	Years 3 & 4
Total Fee charged to customer	14.00	1	Years 1 & 2
Total Fee charged to customer	15.00	1	Years 3 & 4

INITIAL PURCHASE: _____

FUNDING SOURCE: _____

TERM OF CONTRACT: _____

- One Time
- Three Months
- One Year
- One Year w/Additional One Year Extensions as Allowable by State Law
- Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

William M. Jones
Department Head

Procurement Services

Council President

July 25, 2013

Date

Mayor Tommy Battle

July 25, 2013

Date