

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 9/12/2013

Action Requested By:
Police

Agenda Item Type
Resolution

Subject Matter:

Agreement between Huntsville Police Department and the Northeast Alabama Traffic Safety Office

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into a Cost Reimbursement Agreement with the Northeast Alabama Traffic Safety Office, in the amount of \$ 2,500, for traffic enforcement duties.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

This agreement will provide 100% reimbursement of officers' overtime salary plus allowable fringe benefits for traffic enforcement duties up to \$ 2,500.

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: *Leno Morris*

Date: 7/29/2013

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Police Council Meeting Date: 8/22/2013

Department Contact: Jessica Winn Phone # (256) 427-7002

Contract or Agreement: Agreement between NATSO and the City of Huntsville, Alabama

Document Name:

City Obligation Amount:

Total Project Budget: \$ 2,500

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Select...</u>	<u>Select...</u>
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Grant-Funded Agreements

<u>Select...</u>	Grant Name: <input style="width: 90%;" type="text"/>
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Department	Signature	Date
1) Originating	<i>Lewis Morris</i>	7/29/2013
2) Legal	<i>Mary C. Gales</i>	8/12/2013
3) Finance <i>CC</i>	<i>[Signature]</i>	8/13/13
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 13-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama that the Mayor is hereby authorized to enter into an Agreement between the Northeast Alabama Traffic Safety Office and the City of Huntsville, a municipal corporation in the State of Alabama, which said Agreement is substantially in words and figures similar to the certain document attached hereto and identified as "Agreement between the Northeast Alabama Traffic Safety Office (NATSO) and the City of Huntsville, Alabama for Overtime Traffic Enforcement Funds" consisting of one (1) page, and the date of September 12, 2013 appearing on the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville.

ADOPTED this the 12th day of September, 2013.

President of the City Council
Of the City of Huntsville,
Alabama

ADOPTED this the 12th day of September, 2013.

Mayor of the City of Huntsville,
Alabama

Northeast Alabama Traffic Safety Office

Phone (256) 549-8142

Located at Etowah County Courthouse

800 Forrest Ave, - Room 220

Gadsden. AL 35901

Agreement for Overtime Funds

This Agreement For Overtime Funds, hereinafter referred to as the AGREEMENT, is entered into by the Northeast Alabama Traffic Safety Office, hereinafter referred to as NATSO, and the City/Town/County of Huntsville, hereinafter referred to as GOVERNING ENTITY, for the benefit of GOVERNING ENTITY'S law enforcement agency, Police Department, Sheriff's Office Huntsville Police Department, hereinafter referred to as JURISDICTION, for funded overtime enforcement and education funds not to exceed \$2,500.00, hereinafter referred to as the TOTAL FUNDS AVAILABLE, from April 1, 2013 through September 30, 2013. NATSO reserves the right to adjust the end date as directed by the Alabama Department of Economic and Community Affairs, Law Enforcement and Traffic Safety Division, hereinafter referred to as ADECA/LETS. The TOTAL FUNDS AVAILABLE will be arrived at by the addition of sums allotted through various grants administered by NATSO for ADECA/LETS.

Your JURISDICTION has been allocated funding not to exceed the following totals:

<u>Project Name</u>	<u>Grant Number</u>	<u>Amount</u>
406 Seatbelt / Child Safety	_____	_____
402 S.T.E.P.	_____	_____
410 D.U.I.	<u>13-HS-K8-001</u>	<u>\$2,500.00</u>
410 High Fatality H.S.	_____	_____
TOTAL FUNDS AVAILABLE		<u>\$2,500.00</u>

President of City Council

Mayor

Date

Date

A. PERSONNEL:

No personnel expenses are included in this budget.

13-HS-K8-001

B. CONFIDENTIAL EXPENDITURES:

No confidential expenditures are included in this budget.

C. PROFESSIONAL SERVICES:

The costs associated with sworn police officers and deputies, including salary and fringe benefits, while working on projects as stated in this grant, will be reimbursed to the departments or offices as provided for in individual contracts with those departments, offices or individuals. These contracts, or sub-agreements, will be kept on file and will be available for review. These reimbursements will be for time only and no reimbursement will be made for any other purpose. Changes in amounts may be made due to vacation schedules, sickness, staff shortages, etc.

Agencies that are expected to receive funding from this grant are:

Albertville P.D.	\$300	Gadsden P.D.	\$1,900	Madison County S.O.	\$1,500
Arab P.D.	\$1,000	Geraldine P.D.	\$950	Marshall County S.O.	
Attalla P.D.	\$300	Glencoe P.D.		New Hope P.D.	\$250
Boaz P.D.	\$250	Guntersville P.D.		Owens Cross Roads P.D.	\$350
Bridgeport P.D.	\$250	Gurley P.D.	\$200	Powell P.D.	\$350
Centre P.D.	\$1,000	Henagar P.D.		Rainbow City P.D.	\$800
Cherokee County S.O.	\$1,000	Hokes Bluff P.D.	\$750	Rainsville P.D.	\$650
Collinsville P.D.	\$410	Fyffe P.D.	\$300	Sardis City P.D.	
Crossville P.D.	\$250	Huntsville P.D.	\$2,500	Section P.D.	
Douglas P.D.		Ider P.D.	\$590	Skyline P.D.	\$550
DeKalb County S.O.		Jackson County S.O.	\$355	Southside P.D.	\$1,335
Etowah County S.O.	\$1,000	Leesburg P.D.	\$400	Stevenson P.D.	
Fort Payne P.D.	\$2,000	Madison P.D.		Sylvania P.D.	\$450
Totals	\$7,760		\$7,945		\$6,235
<i>Total All Departments</i>					<u>\$21,940</u>

D. TRAVEL:

No travel expenses are included in this budget.

Time period :

Friday, 8/16 - Monday, 9/2

E. OPERATING EXPENSE:

No operating expenses are included in this budget.

Reimbursements Due:

Friday, Sept. 6, 2013

Budget Prepared by: (Name, Address, Telephone No.)

Vernon R. Dolberry
 Traffic Safety Office - Etowah County Commission
 800 Forrest Avenue
 Gadsden, AL 35901
 (256) 549-8142

If Budget prepared by individual other than Financial Officer, the
 Financial Officer must sign here as approving budget as submitted

Kevin R. Dollar
 Etowah County Courthouse-Administration
 800 Forrest Avenue
 Gadsden, AL 35901
 (256) 549-5310

April 10, 2013

April 10, 2013

Signature

Date

Signature

Date