

CITY COUNCIL AGENDA ITEM COVER MEMO

FOR AGENDA OF COUNCIL MEETING/WORK SESSION – DATE: September 26, 2013

ACTION REQUESTED BY: Huntsville Utilities

COUNCILMAN: ALL DISTRICT: ALL

SUBJECT MATTER: Electric Department Purchase

EXACT WORDING FOR AGENDA: Resolution authorizing the approval to purchase outside services to conduct the annual external audit. (PR#10127736) (Utilities: Electric).

ORDINANCE: RESOLUTION: X MOTION:

(IF AMENDMENT, STATE TITLE AND NUMBER OF ORIGINAL): N/A

ITEM IS TO BE CONSIDERED FOR:

INTRODUCTION: ACTION: X DISCUSSION:

UNANIMOUS CONSENT REQUIRED? No

BRIEFLY STATE WHY THE ACTION IS REQUESTED; WHY IT IS RECOMMENDED OR NOT RECOMMENDED; WHAT COUNCIL ACTION WILL PROVIDE, ALLOW, OR ACCOMPLISH; ANY ASSOCIATED COST; BUDGETED (?); AND ANY OTHER INFORMATION THAT YOU THINK MIGHT BE HELPFUL.

Purchase outside services to conduct the annual external audit for Huntsville Utilities. The total estimated cost to Huntsville Utilities is \$65,000.00. This is an Expense budgeted item (**Purchase Requisition #10127736**).

MAYOR RECOMMENDS OR CONCURS? YES _____ NO _____ N/A _____

SIGNATURE: William C. Pippin, President/CEO

DATE: August 21, 2013

RESOLUTION NO. 13-_____

WHEREAS, the Huntsville Electric Utility Board has approved Purchase Requisition PR-10127736, which allows for purchase of outside services to conduct the annual external audit, at an estimated cost of \$65,000.00; and

WHEREAS, the expenditure of such amount being in excess of the sum of \$25,000.00 requires the consent and approval of the City Council of the City of Huntsville, Alabama.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the which allows for purchase of outside services to conduct the annual external audit, at an estimated cost of \$65,000.00, be, and the same is hereby approved, and the written consent and approval of the City Council of the City of Huntsville, Alabama, is hereby given to the Huntsville Electric Utility Board for the expenditure of sufficient funds from the proper fund belonging to the Huntsville Electric Utility Board.

ADOPTED this the _____ day of _____, 2013.

President of the City Council of
The City of Huntsville, Alabama

APPROVED this the _____ day of _____, 2013.

Mayor of the City of Huntsville,
Alabama



HUNTSVILLE UTILITIES

Electricity – Natural Gas – Water

(256) 535-1200

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P.O. Box 2048
Huntsville, AL 35804

REQUEST FOR APPROVAL

Purchase Requisition #10127736

Purchase Requisition #10127736 – External Audit - Accounting

This requisition is for the purchase of outside services to conduct the annual external audit. This is an Expense budgeted item for Cost Center #800050, Cost Element # 501041.

Total Estimated Cost: \$65,000.00

Purchase Requisition Edit Environment System Help

Display Purchase Req. 10127736

Document Overview On Personal Setting

Purchase Requisition 10127736

Texts Release strategy

Header note A... FY2013 External Audit
 This requisition is for the purchase of outside services to conduct the annual external audit. This is an Expense budgeted item, Cost Center # 800050, Cost Element #501401.
 Total Estimated Cost: \$65,000.00
 Let's change this to the CFO cost center and I will budget it there.

St...	Item A	I	Material	Short Text	Quantity	Unit	Valuation Price	€	Total Value	C	Delivery Dat...	Matl Group	Plant
	10	K		FY2013 External Audit	1	EA	65,000.00		65,000.00	D	01/31/2014	9805	1000
									65,000.00				

Item Detail

Purchase requisition 0010127736 changed

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