

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 10/10/2013

Action Requested By:  
Community  
Development

Agenda Item Type  
Resolution

Subject Matter:

Resolution authorizing the Mayor to execute an amendment to the agreement with Family Services Center, Inc., for services to the homeless population. The City of Huntsville received FY 2012 Emergency Solutions Grant (ESG) funds from the State of Alabama.

Exact Wording for the Agenda:

Resolution authorizing the Mayor to execute Modification No. 1 to the agreement with Family Services Center, Inc. for services to the homeless population. The Agency operates a program which provides emergency/transitional scattered-site shelter for approximately 15 homeless families. The program shall include housing and supportive services. ESG funds will assist homeless clients with obtaining appropriate supportive services including food, housing/shelter, health services, counseling for achieving independent living, and other community, state, and federal assistance which may be available.

Note: If amendment, please state title and number of the original

Item to be considered for: Select...

Unanimous Consent Required: Select...

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

This amendment will allow Family Services Center, Inc. to continually provide outreach, referrals and basic services to approximately 15 homeless families. New Futures insures a comprehensive case management approach to homeless issues.

Associated Cost: 0.00

Budgeted Item: No

MAYOR RECOMMENDS OR CONCURS: No

Department Head: [Signature]

Date: 9/22/13

**ROUTING SLIP  
CONTRACTS AND AGREEMENTS**

Originating Department: Community Development

Council Meeting Date: **10/10/2013**

Department Contact: **Turkessa Coleman-Lacey**

Phone # **256-427-5418**

Contract or Agreement: **Agreement**

Document Name: **"Agreement Between the City of Huntsville, Alabama and Family Services Center, Inc."**

City Obligation Amount: **\$0.00**

Total Project Budget: **\$30,000.00**

Uncommitted Account Balance: **\$0.00**

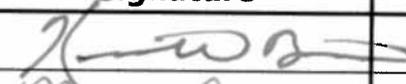
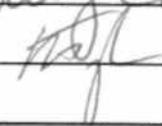
Account Number: **n/a**

**Procurement Agreements**

<b>Not Applicable</b>	<b>Not Applicable</b>
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**Grant-Funded Agreements**

<b>State Other</b>	<b>Grant Name:</b> Emergency Shelter Grant (HESG-12-016)
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Department	Signature	Date
1) Originating		9/27/13
2) Legal	Mary Clates	10/3/13
3) Finance		10/2
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 13-\_\_\_\_\_

**WHEREAS**, the City of Huntsville, Alabama, previously entered into an agreement with Family Services Center, Inc., for services pursuant to a grant award for FY 12 Emergency Solutions Grant funds known as HESG-12-016; and

**WHEREAS**, Family Services Center, Inc., request to add additional service components to their program description in order to further meet the needs of homeless and or at-risk of homeless person within the community and amend their time of performance.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, that the Mayor of the City of Huntsville is hereby authorized, requested and directed to enter into Modification No. 1 to the Agreement with Family Services Center, Inc. as previously approved by Resolution No. 12-908 on October 11, 2012, said modification being substantially similar in words and figures to that document identified as "Modification No. 1 Between the City of Huntsville, Alabama, and Family Services Center, Inc.," consisting of two (2) pages, and the date of October 10, 2013, appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville.

**ADOPTED** this the 10<sup>th</sup> day of October, 2013.

\_\_\_\_\_  
President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the 10<sup>th</sup> day of October, 2013.

\_\_\_\_\_  
Mayor of the City of Huntsville,  
Alabama

STATE OF ALABAMA )

COUNTY OF MADISON )

**Modification No. 1 to the Agreement Between the City of Huntsville, Alabama and Family Services Center, Inc., as adopted by Resolution No. 12-908 on October 11, 2012**

**MODIFICATION NO. 1**

THIS MODIFICATION IS MADE TO THE AGREEMENT entitled "Agreement between the City of Huntsville, Alabama and Family Services, Inc.," as referenced above and is entered into on this the 10<sup>th</sup> day of October, 2013 by and between the City of Huntsville, Alabama (City) and Family Services, Inc. (Agency).

**WITNESSETH**

**WHEREAS** the Agency has indicated a need to add additional service components to the program description in order to further meet the needs of homeless and or at-risk of homeless person within the community. The Agency has also indicated a need to amend its time of performance.

**NOW THEREFORE**, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to modify the Agreement as follows:

1. Effective September 30, 2013 the Program Description set forth in Section I, Page 1 of the Agreement is deleted and replaced with the following:

PROGRAM DESCRIPTION. The Agency shall operate a program which provides emergency/transitional scattered-site shelter for approximately 15 homeless families. The program shall include housing and supportive services. The City shall provide \$30,000.00 in Emergency Solutions Grant (ESG) funds to the Agency. Funds shall be expended as described in Part V of this Agreement. The Agency will provide for the administration of the program for the terms of this agreement

2. Effective September 30, 2013 the Time of Performance set forth in Section IV, Page 2 of the Agreement is deleted and replaced with the following:

TIME OF PERFORMANCE. The services of the Agency shall be undertaken beginning on October 11, 2012 and be completed by December 31, 2013. All funds must be obligated, expended and the matching requirement met by December 31, 2013.

10-10-2013 \_\_\_\_\_

President or Pro Tem  
City Council of Huntsville, Alabama

All other terms and conditions of the Original Agreement remain unchanged and in full force and effect.

**IN WITNESS WHEREOF**, the parties hereto have entered into this agreement, consisting of this page and one (1) preceding page, on the 10<sup>th</sup> day of October, 2013.

**THE CITY OF HUNTSVILLE, ALABAMA**

DATE: \_\_\_\_\_

By: \_\_\_\_\_  
Mayor Tommy Battle

ATTEST:

By: \_\_\_\_\_

**FAMILY SERVICES CENTER, INC.**

DATE: \_\_\_\_\_

By: \_\_\_\_\_

ATTEST:

Its: \_\_\_\_\_  
President

By: \_\_\_\_\_