

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number \_\_\_\_\_

Meeting Type: Regular

Meeting Date: 10/22/2013

Action Requested By:  
Administration

Agenda Item Type  
Resolution

Subject Matter:

[Empty box for Subject Matter]

Exact Wording for the Agenda:

Resolution authorizing the appointment of John S. Hamilton to the position of City Administrator effective November 1, 2013. (Administration)

[Empty box for Exact Wording for the Agenda]

**Note: If amendment, please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: Select...

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

[Empty box for Briefly state why the action is required...]

Associated Cost:

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: Yes

*Terry Battle*

Department Head: \_\_\_\_\_

Date:

RESOLUTION NO. 13- \_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, that effective November 1, 2013, the following person, having been appointed by the Mayor of the City of Huntsville to the positions indicated below, is hereby approved by the City Council to serve in such position for the current term of the Mayor.

<u>NAME</u>	<u>TITLE</u>	<u>SALARY GRADE</u>
Hamilton, John S.	City Administrator	23

**BE IT FURTHER RESOLVED** that the person appointed as provided in this Resolution shall be appointed to Step 16 within the Salary Grade 23.

**ADOPTED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
President of the City Council of  
the City of Huntsville, Alabama

**APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
Mayor of the City of  
Huntsville, Alabama