

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 11/7/2013

Action Requested By:
Police

Agenda Item Type
Ordinance

Subject Matter:

Authorizing property to be donated to another agency

Exact Wording for the Agenda:

Ordinance declaring property as surplus; and authorizing donation of said property to the City of Elkton, Tennessee

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Property (police vehicles) currently assigned to the Huntsville Police Department are considered surplus. Ordinance will authorize HPD to donate listed property to the City of Elkton, Tennessee.

Associated Cost:

Budgeted Item: Not applicable

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: _____

Benji Morris

Date: 10/11/2013

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Police

Council Meeting Date: 11/7/2013

Department Contact: Jessica Winn

Phone # (256) 427-7002

Contract or Agreement: Ordinance declaring property as surplus; and authorizing donation of property

Document Name: _____

City Obligation Amount: _____

Total Project Budget: _____

Uncommitted Account Balance: _____

Account Number: _____

Procurement Agreements

<u>Select...</u>	<u>Select...</u>
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Grant-Funded Agreements

<u>Select...</u>	Grant Name: _____
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Department	Signature	Date
1) Originating	<i>Kevin Morris</i>	10/11/2013
2) Legal	<i>Therese Cates</i>	10/15/2013
3) Finance	<i>[Signature]</i>	10/15/13
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

ORDINANCE NO. 13 - _____

WHEREAS, the City Council of the City of Huntsville has determined that the personal property described below has been identified by the Police Department as surplus to the needs of the City of Huntsville and is no longer needed for a public or municipal purpose by the City of Huntsville.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City Huntsville, Alabama that the personal property described below is surplus to the needs of the City of Huntsville and no longer needed for a public or municipal purpose by the City of Huntsville.

BE IT FURTHER ORDAINED, that the Mayor and City Clerk-Treasurer be, and they hereby are, authorized and directed to dispose of the personal property owned by the City of Huntsville, Alabama described below, by donating such property to the City of Elkton, Tennessee. Said personal property is described as follows:

COH Equip. # 011372 1997 Ford Crown Victoria
VIN # 2FALP71W3VX134777

ADOPTED this the _____ day of _____, 2013.

President of the City Council of
Huntsville, Alabama

APPROVED this the _____ day of _____, 2013.

Mayor of the City of Huntsville,
Alabama

Attest:

Clerk-Treasurer