

CITY COUNCIL AGENDA ITEM COVER MEMO

FOR AGENDA OF COUNCIL MEETING/WORK SESSION – DATE: February 13, 2014

ACTION REQUESTED BY: Huntsville Utilities

COUNCILMAN: ALL **DISTRICT: ALL**

SUBJECT MATTER: Electric Purchase

EXACT WORDING FOR AGENDA: Resolution authorizing the approval to purchase annual software support for OnBase Imaging. (PR# 10141866) (Utilities: Electric)

ORDINANCE: **RESOLUTION: X** **MOTION:**

(IF AMENDMENT, STATE TITLE AND NUMBER OF ORIGINAL): N/A

ITEM IS TO BE CONSIDERED FOR:

INTRODUCTION: **ACTION: X** **DISCUSSION:**

UNANIMOUS CONSENT REQUIRED? No

BRIEFLY STATE WHY THE ACTION IS REQUESTED; WHY IT IS RECOMMENDED OR NOT RECOMMENDED; WHAT COUNCIL ACTION WILL PROVIDE, ALLOW, OR ACCOMPLISH; ANY ASSOCIATED COST; BUDGETED (?); AND ANY OTHER INFORMATION THAT YOU THINK MIGHT BE HELPFUL.

Approval to purchase annual software support for our OnBase Imaging Applications. This software is used for customer invoice display and customer corespondence. The total estimated cost to Huntsville Utilities is \$32,706.00, and is a FY2014 Expense budgeted item. **(Purchase Requisition #10141866).**

MAYOR RECOMMENDS OR CONCURS? YES _____ NO _____ N/A _____

SIGNATURE: William C. Pippin, President/CEO

DATE: January 30, 2014

RESOLUTION NO. 14-_____

WHEREAS, the Huntsville Electric Utility Board has approved Purchase Requisition PR-10141866, which allows for the purchase of annual software support for OnBase Imaging Applications (for customer invoice display and customer correspondence), at an estimated cost of \$32,706.00; and

WHEREAS, the expenditure of such amount being in excess of the sum of \$25,000.00 requires the consent and approval of the City Council of the City of Huntsville, Alabama.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the purchase of annual software support for OnBase Imaging Applications (for customer invoice display and customer correspondence), at an estimated cost of \$32,706.00, be, and the same is hereby approved, and the written consent and approval of the City Council of the City of Huntsville, Alabama, is hereby given to the Huntsville Electric Utility Board for the expenditure of sufficient funds from the proper fund belonging to the Huntsville Electric Utility Board.

ADOPTED this the _____ day of _____, 2014.

President of the City Council of
The City of Huntsville, Alabama

APPROVED this the _____ day of _____, 2014.

Mayor of the City of Huntsville,
Alabama



HUNTSVILLE UTILITIES

Electricity – Natural Gas – Water

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P.O. Box 2048
Huntsville, AL 35804

REQUEST FOR APPROVAL

Purchase Requisition #10141866

Purchase Requisition #10141866 –OnBase Imaging Application

Request the approval for the purchase of annual software support for our OnBase Imaging Applications. This software is used for customer invoice display and customer correspondence. This is a budgeted Expense item, Cost Center #861200, Cost Element #501404.

Total Estimated Cost: \$32,706.00