

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 3/27/2014

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Approval of Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreement with the low bidder meeting specifications as outlined in the attached Summary of Bid for Acceptance.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

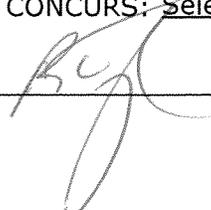
Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: 

Date: 3/19

**ROUTING SLIP
CONTRACTS AND AGREEMENTS**

Originating Department: Finance Council Meeting Date: 3/27/2014

Department Contact: Cecilia Summers Phone # 427-5060

Contract or Agreement: Agreement with Low Bidder

Document Name: 20140327PROBID

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

Title 41	Competitive
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Grant-Funded Agreements

Not Applicable	Grant Name: <input type="text"/>
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Department	Signature	Date
1) Originating		3/19
2) Legal		3/15/14
3) Finance		3/19
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.14-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specification and effectuate the following agreement on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to those certain document attached hereto and identified herein below with the date of March 27, 2014 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Wilson Lumber Company	Building Materials	6 Months

ADOPTED this the 27th day of March 2014 .

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 27th day of March 2014.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE
March 27, 2014

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Wilson Lumber Company Huntsville, AL	Building Materials	6 Months	

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
 FROM: Community Development
 BID NUMBER: 20-2014-90-3
 COMMODITY/SERVICE: Building Materials

DATE: 3/10/14

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Wilson Lumber Company

RECOMMENDATION: Award to over all bidder, Wilson Lumber Company, who meets specifications and can supply materials as outlined in their bid response

Description	Price	UOM	Comment
see attached			

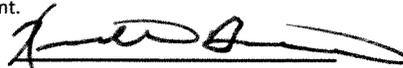
INITIAL PURCHASE: \$ 40,000.00

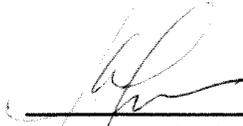
FUNDING SOURCE: 09-9000-0809-2013

- TERM OF CONTRACT:
- One Time
 - Three Months
 - One Year
 - One Year w/Additional One Year Extensions as Allowable by State Law
 - Other (explain) Six Months

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.


 Department Head


 Procurement Services

 Council President
3/27/14
 Date

 Mayor Tommy Battle
3/27/14
 Date