

**CITY COUNCIL AGENDA ITEM COVER MEMO**

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: May 8, 2014

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval Of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

**Note: If amendment, Please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

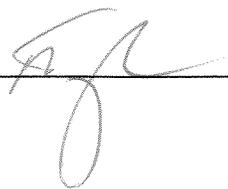
Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost: \_\_\_\_\_ Budgeted Item: \_\_\_\_\_

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: \_\_\_\_\_



Date: 4/29

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance Council Meeting Date: 5/8/2014

Department Contact: Cecilia Summers Phone # 427-5060

Contract or Agreement: Agreement with Low Bidders

Document Name: 20140508PROBID

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

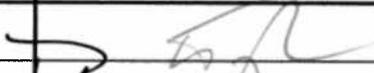
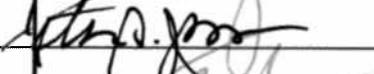
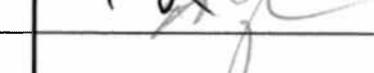
Account Number:

### Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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### Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name: <input type="text"/>
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Department	Signature	Date
1) Originating		4/29
2) Legal		4-29-14
3) Finance		4/29
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.14-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of May 8, 2014 appearing on the margins of the first pages, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Turfgrass of Tennessee LLC	Sod & Sprigs	One Year W/Extensions
Hanson Pipe & Precast LLC	Reinforced Concrete Pipe and Pre-Cast Inlet Boxes	One Year W/Extensions

**ADOPTED** this the 8th day of May 2014 .

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 8th day of May 2014.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

**SUMMARY OF BIDS FOR ACCEPTANCE**  
**May 8, 2014**

<b>LOW BIDDER MEETING SPECIFICATIONS</b>	<b>COMMODITY/SERVICE</b>	<b>TERM OF AGREEMENT</b>	<b>OTHER BIDS RECEIVED</b>
Turfgrass of Tennessee LLC Taft, TN	Sod & Sprigs	One Year W/Extensions	1
Hanson Pipe & Precast LLC Huntsville, AL	Reinforce Concrete Pipe and Pew-Cast inlet Boxes	One Year W/Extensions	

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: Landscape Management  
BID NUMBER: 21-2014-71-1  
COMMODITY/SERVICE: Sod & Sprigs

DATE: 4/14/14

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Turfgrass of Tennessee LLC

RECOMMENDATION: It is recommended that Turfgrass of Tennessee, being the overall low bidder meeting all specifications be awarded the Sod & Sprigs bid as follows:

Description	Price	UOM	Comment
#419 Tifway Bermuda Sod (delivered, not planted)	\$ 1.22	sq yd	FOB COH & FOB VENDOR
#419 Tifway Bermuda Sod (planted)	\$ 2.06	sq yd	
#419 Tifway Bermuda Sod Rolled (planted)	\$ 2.06	sq yd	
#419 Tifway Bermuda Sprigs (planted)	\$ 1.45	bushel	
#419 Tifway Bermuda Sprigs	\$ 1.25	bushel	FOB VENDOR
ST8 Hybrid Bermuda Sod (delivered, not planted)	\$ 1.22	sq yd	FOB COH & FOB VENDOR
ST8 Hybrid Bermuda Sod (Planted)	\$ 2.06	sq yd	
ST8 Hybrid Bermuda Sod Rolled (planted)	\$ 2.06	sq yd	

INITIAL PURCHASE: \$20,000

FUNDING SOURCE: 01-7100-0301-5203

TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

\_\_\_\_\_  
Procurement Services

\_\_\_\_\_  
Council President  
5/8/2014  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Mayor Tommy Battle  
5/8/2014  
\_\_\_\_\_  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: Public Works  
BID NUMBER: 25-2014-73-1  
COMMODITY/SERVICE: Reinforced Concrete Pipe and Pre-Cast inlet Boxes

DATE: 4/24/14

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Hanson Pipe & Precast LLC

RECOMMENDATION: It is recommended that Hanson Pipe, as the only bidder, be accepted for the purchase of reinforced concrete pipe and precast inlet boxes

Description	Price	UOM	Comment
See Attached <u>Appendix E Detailed Requirements &amp; Bidder Pricing Form</u>			

INITIAL PURCHASE: as needed  
FUNDING SOURCE: various accounts  
TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

[Signature]  
Procurement Services  
Council President  
5/8/2014  
Date

[Signature]  
Department Head  
Mayor Tommy Battle  
5/8/2014  
Date