CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: May 22, 2014

Action Requested By: ITS

Agenda Type: Ordinance

Subject Matter:

Disposal of surplus equipment

Exact Wording for the Agenda:

Ordinance authorizing the disposal of the surplus equipment identified as the Imagistics copier, Model ZC55 and S/N 5010080 located at 300 Madison Street per Agreement with Mars, LLC.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Disposal of surplus equipment

Associated Cost: _____

Budgeted Item: No

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: Will M. [illegible]

Date: Apr 22, 2014

ORIDNANCE NO. 14-_____

WHEREAS, the Information Technology Services Department of the City of Huntsville, Alabama has determined that the Imagistics copier, Model ZC55 and S/N of 5010080 located at 300 Madison Street has been declared as surplus to the needs of the City of Huntsville and no longer needed for a public or municipal purpose;

THEREFORE, BE IT ORDAINED, by the City Council of the City of Huntsville, Alabama that the Mayor and City Clerk Treasurer are hereby authorized to dispose of surplus equipment identified as the Imagistics copier, Model ZC55 and S/N of 5010080 located at 300 Madison Street owned by the City of Huntsville via auction per Agreement with Mars LLC. The property shall be salvaged and sold to the highest bidder.

BE IT FURTHER ORDAINED that the Mayor and the City Clerk-Treasurer be and they are hereby authorized to execute and attest, respectively, for and on behalf of the City of Huntsville, Alabama to declare as surplus and approve disposal/sale of the Imagistics copier, Model ZC55 and S/N of 5010080 located at 300 Madison Street. All proceeds will be deposited into an account to be assigned by the Information Technology Services Department, to be utilized for the purchase of new equipment. Said documents shall be permanently kept on file in the City Clerk-Treasurer's Office

ADOPTED this 22nd day of May, 2014.

_____

President of the City Council of the
City of Huntsville, Alabama

APPROVED this 22nd day of May, 2014.

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Mayor of the City of Huntsville, Alabama