

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Jun 12, 2014

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval Of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

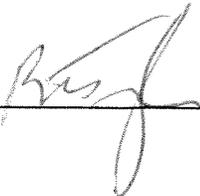
Routine Procurement Function

Associated Cost: _____

Budgeted Item: _____

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: _____



Date: 5/27/14

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 6/12/2014

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20140612PROBIDS

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name:
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Department	Signature	Date
1) Originating	<i>[Signature]</i>	5/27
2) Legal	<i>Mary Cates</i>	5/27/2014
3) Finance	<i>[Signature]</i>	5/27
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.14-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of June 12, 2014 appearing on the margins of the first pages, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Asplundh Tree Expert Co.	Tree Pruning Service	One Year W/Extensions
Jester's Officiating Crew	Scorekeeper Services	One Year W/Extensions
Albertville Wood Products Inc.	Landscaping Mulch Products	One Year W/Extensions

ADOPTED this the 12th day of June 2014 .

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 12th day of June 2014.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE
June 12, 2014

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Asplundh Tree Expert Co. Saginaw, AL	Tree Pruning Services	One Year W/Extensions	
Jester's Officiating Crew Owens Cross, AL	Scorekeeper Services	One Year W/Extensions	1
Albertville Wood Products Inc Albertville, AL	Landscaping Mulch Products	One Year W/Extensions	1

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: Landscape Management

BID NUMBER: 32-2014-71-1

DATE: 5/21/14

COMMODITY/SERVICE: Tree Pruning Services

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Asplundh Tree Expert Company

RECOMMENDATION: It is recommended that Asplundh Tree Expert Company, meeting all specifications be awarded the bid for Tree Pruning Services as follows:

Description	Price	UOM	Comment
Foreman - Regular Hours	\$ 28.49	HR	
Foreman - Overtime Hours	\$ 39.86	HR	
Climber - Regular Hours	\$ 23.19	HR	
Climber - Overtime Hours	\$ 32.46	HR	
Crewman/Flagman - Regular Hours	\$ 17.90	HR	
Crewman/Flagman - Overtime Hours	\$ 25.06	HR	
Power Lift Truck 50' minimum	\$ 17.20	HR	
Power Lift Truck 70' minimum	\$ 23.24	HR	

INITIAL PURCHASE: As needed

FUNDING SOURCE: 01-7100-0511-5204

- TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Department Head

Council President
6/12/14

Date

Mayor Tommy Battle
6/12/14

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: PARKS AND RECREATION

BID NUMBER: 30-2014-72-3

DATE: May 21, 2014

COMMODITY/SERVICE: Scorekeeper Services

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Jester's Officiating Crew

RECOMMENDATION: Recommend that Jester's Officiating Crew be awarded the Scorekeeper Services bid as they were the low bidder.

Description	Price	UOM	Comment
Provide one (1) scorekeeper for each game at the Metro Sportsplex as requested @ the rate of \$12 per game.	12.00		

INITIAL PURCHASE: _____

FUNDING SOURCE: _____

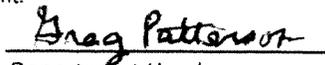
TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

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 Procurement Services



 Department Head

 Council President
 6-12-14

 Date

 Mayor Tommy Battle
 6-12-14

 Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: Landscape Management
BID NUMBER: 31-2014-71-1
COMMODITY/SERVICE: Landscaping Mulch Products

DATE: 5/22/14

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Albertville Wood Products, Inc.

RECOMMENDATION: It is recommended that Albertville Wood Products, Inc., meeting all specifications and the lowest bidder be awarded the Landscaping Mulch Products bid as follows:

Description	Price	UOM	Comment
Screened Fine Pine Bark 1/2" & Under	\$ 15.00	CY	FOB Plant Site
Screened Fine Pine Bark 1/2" & Under	\$ 20.00	CY	Delivered
Screened Shredded Pine Bark 5/8" - 2"	\$ 15.00	CY	FOB Plant Site
Screened Shredded Pine Bark 5/8" - 2"	\$ 20.00	CY	Delivered
Unscreened Mixed Pine Bark 2" & Under	\$ 15.00	CY	FOB Plant Site
Unscreened Mixed Pine Bark 2" & Under	\$ 20.00	CY	Delivered

INITIAL PURCHASE: As needed
FUNDING SOURCE: 01-7100-0301-5204
TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

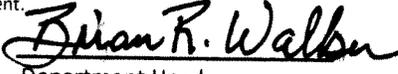
My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.



Procurement Services

Council President
6/12/2014

Date


Department Head

Mayor Tommy Battle
6/12/2014

Date