

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: 06/12/2014

Action Requested By: Clerk Treasurer

Agenda Type: Motion

Subject Matter:

Authorization to advertise and fill the position of Revenue Collection Clerk, Grade 10, at a higher than minimum salary if necessary.

Exact Wording for the Agenda:

Authorization to advertise and fill the position of Revenue Collection Clerk, Grade 10, at a higher than minimum salary if necessary.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

To fill a vacant funded position.

Associated Cost: _____

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: Charles E. Hayes

Date: June 2, 2014