

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Jul 10, 2014

Action Requested By: Engineering

Agenda Type: Resolution

Subject Matter:

Advertise Position of Engineering Technician

Exact Wording for the Agenda:

Approval to advertise and fill position of Engineering Technician, Pay Grade 15, and to fill at steps higher than minimum within the pay grade if necessary.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Action to fill Engineering Technician per Section 9(e), Ordinance 95-659. Permission is requested to advertise the position to candidates outside the City and to fill position at steps higher than minimum within the pay grade if necessary.

Associated Cost: _____

Budgeted Item: _____

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: Kathy Martin

Date: 7/11/14

LSD
PK