

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Sep 25, 2014

Action Requested By: Police

Agenda Type: Resolution

Subject Matter:

FY 2014 Edward Byrne Memorial Justice Assistance Grant (JAG) Program grant application.

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into an Agreement between the City of Huntsville and the U.S. Department of Justice for the FY 2014 Edward Byrne Memorial Justice Assistance Grant.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Grant application in the amount of \$171,410, to be split with the Madison County Commission at the ratio of 50/50 (\$85,705 for the Huntsville Police Dept. and \$85,705 for the Madison County Commission). Grant funds awarded to Huntsville Police Dept. will be used for the purchase of police vehicle equipment.

Associated Cost: _____

Budgeted Item: Not Applicable

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: *Leno Morris*

Date: Aug 26, 2014

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Police Council Meeting Date: 9/25/2014

Department Contact: Tamara Doyle Phone # 256-427-7130

Contract or Agreement: Grant Application for FY 2014 Edward Byrne Memorial Justice Assistance Gr...

Document Name:

City Obligation Amount:

Total Project Budget: \$171,410

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Select...</u>	<u>Select...</u>
------------------	------------------

Grant-Funded Agreements

Federal Justice	Grant Name:
	<u>FY 2014 Edward Byrne Memorial Justice Assistance Grant (JAG)</u>

Department	Signature	Date
1) Originating	<i>Denis Morris</i>	8/26/14
2) Legal	<i>Mary G. Cates</i>	9/3/14
3) Finance <i>AC</i>	<i>[Signature]</i>	8/28/14
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 14- _____

WHEREAS, the City of Huntsville has executed all procedural requirements for a grant to fund the purchase of equipment for police vehicles to be used by the Huntsville Police Department; and

WHEREAS, these funds have already been allocated specifically for use by the Huntsville Police Department, by the U.S. Department of Justice, in the amount of \$171,410.00; and

WHEREAS, the funds allocated will be split with the Madison County Commission at the ratio of 50/50, with \$85,705.00 being awarded to the Huntsville Police Department and \$85,705.00 being awarded to the Madison County Commission; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville, Alabama that the Mayor is authorized to execute the grant application and special conditions documents on behalf of the City of Huntsville with the U.S. Department of Justice for the award of funding for the FY 2014 Edward Byrne Memorial Justice Assistance Grant Program consisting of thirty-one (31) pages attached hereto and identified as "FY 2014 Edward Byrne Memorial Justice Assistance Grant Program between the City of Huntsville, Alabama, and the United States Department of Justice"; and

BE IT FURTHER RESOLVED that in the event that such grant is awarded, the Mayor of the City of Huntsville, Alabama, is hereby authorized, requested, and directed, on behalf of the City of Huntsville, Alabama, to enter into such grant agreement with the U.S. Department of Justice, and to submit such supporting and collateral materials as required.

ADOPTED this 25th day of September, 2014.

President of the City Council of
the City of Huntsville, Alabama

APPROVED this 25th day of September, 2014.

Mayor of the City of Huntsville,
Alabama



BJA FY 14 Edward Byrne Memorial Justice Assistance
Grant (JAG) Program: Local 2014-H3983-AL-DJ

[Application](#)[Correspondence](#)

Switch to ... ▾

Review SF-424 [Print a Copy](#)

Application Handbook

[Overview](#)[Applicant
Information](#)[Project Information](#)[Budget and
Program
Attachments](#)[Assurances and
Certifications](#)[Review SF 424](#)[Submit Application](#)[Help/Frequently
Asked Questions](#)[GMS Home](#)[Log Off](#)

APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED	Applicant Identifier
1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION		
Legal Name City of Huntsville	Organizational Unit City of Huntsville	
Address 308 Fountain Circle Huntsville, Alabama 35801-0308	Name and telephone number of the person to be contacted on matters involving this application Winn, Jessica (256) 427-7002	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 63-6001302	7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New	9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA EDWARD BYRNE MEMORIAL JUSTICE TITLE: ASSISTANCE GRANT PROGRAM	11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Technology Implementation and Upgrades	
12. AREAS AFFECTED BY PROJECT Huntsville, Alabama (Madison County, Alabama)		
13. PROPOSED PROJECT Start Date: October 01, 2013 End Date: September 30, 2017		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project AL05
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? Program has not been selected by state for review
Federal	\$171,410	
Applicant	\$0	
State	\$0	
Local	\$0	

Other	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
Program Income	\$0	
TOTAL	\$171,410	
<p>18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.</p>		

Continue

 Mayor of the City of Huntsville, Al

 Date



BJA FY 14 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local 2014-H3983-AL-DJ



[Application](#)

[Correspondence](#)

Switch to ... ▼

Application Handbook

Overview

[Overview](#)

[Applicant Information](#)

This handbook allows you to complete the application process for applying to the BJA FY 14 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local. At the end of the application process you will have the opportunity to view and print the SF-424 form.

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Type of Submission	<input type="radio"/> Application Construction <input checked="" type="radio"/> Application Non-Construction <input type="radio"/> Preapplication Construction <input type="radio"/> Preapplication Non-Construction
*Type of Application	New ▼ If Revision, select appropriate option Type of Revision ▼ If Other, specify
*Is application subject to review by state executive order 12372 process?	<input type="radio"/> Yes This preapplication/application was made available to the state executive order 12372 process for review on ▼ ▼ ▼ <input type="radio"/> No Program is not covered by E.O. 12372 <input checked="" type="radio"/> N/A Program has not been selected by state for review

Save and Continue



BJA FY 14 Edward Byrne Memorial Justice Assistance Grant
(JAG) Program: Local 2014-H3983-AL-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Applicant Information

[Overview](#)

Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Is the applicant delinquent on any federal debt	<input type="radio"/> Yes <input checked="" type="radio"/> No
*Employer Identification Number (EIN)	63 - 6001302
*Type of Applicant	Municipal <input type="button" value="v"/>
Type of Applicant (Other):	<input type="text"/>
*Organizational Unit	City of Huntsville
*Legal Name (Legal Jurisdiction Name)	City of Huntsville
*Vendor Address 1	308 Fountain Circle
Vendor Address 2	<input type="text"/>
*Vendor City	Huntsville
Vendor County/Parish	Madison
*Vendor State	Alabama <input type="button" value="v"/>
*Vendor ZIP	35801 - 0308 Zip+4 Lookup
Please provide Point of Contact Information for matters involving this application	
*Contact Prefix:	Mrs. <input type="button" value="v"/>
Contact Prefix (Other):	<input type="text"/>
*Contact First Name:	Jessica
Contact Middle Initial:	<input type="text"/>
*Contact Last Name:	Winn
Contact Suffix:	Select a Suffix <input type="button" value="v"/>
Contact Suffix (Other) :	<input type="text"/>
*Contact Title:	Police Programs Manag
*Contact Address Line 1:	308 Fountain Circle
	<input type="text"/>

Contact Address Line 2:	
*Contact City	Huntsville
Contact County:	Madison
*Contact State:	Alabama
*Contact Zip Code:	35801 - 0308 Zip+4 Lookup
*Contact Phone Number:	256 427 7002 Ext:
Contact Fax Number:	256 427 7003
*Contact E-mail Address:	Jessica.winn@huntsvilleal.gov Email Help

Save and Continue



BJA FY 14 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local 2014-H3983-AL-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Project Information

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Descriptive Title of Applicant's Project	
Technology Implementation and Upgrades	
*Areas Affected by Project	
Huntsville, Alabama (Madison County, Alabama)	
Proposed Project	
*Start Date	October <input type="button" value="v"/> 01 <input type="button" value="v"/> 2013 <input type="button" value="v"/>
*End Date	September <input type="button" value="v"/> 30 <input type="button" value="v"/> 2017 <input type="button" value="v"/>
*Congressional Districts of	
Project	Congressional District 01, AL Congressional District 02, AL Congressional District 03, AL Congressional District 04, AL
*Estimated Funding	
Federal	\$ 171410 .00
Applicant	\$ 0 .00
State	\$ 0 .00
Local	\$ 0 .00
Other	\$ 0 .00
Program Income	\$ 0 .00
TOTAL	\$ 171410 .00



BJA FY 14 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local 2014-H3983-AL-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Budget and Program Attachments

[Overview](#)

This form allows you to upload the Budget Detail Worksheet, Program Narrative and other Program attachments. Click the Attach button to continue.

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

ABSTRACT.docx	<input type="button" value="Delete"/>
PROGRAM NARRATIVE.docx	<input type="button" value="Delete"/>
BUDGET DETAIL & NARRATIVE.docx	<input type="button" value="Delete"/>
DISCLOSURE OF PENDING APPLICATIONS.docx	<input type="button" value="Delete"/>
DISCLOSURE OF HIGH RISK STATUS.docx	<input type="button" value="Delete"/>
MOU explanation.docx	<input type="button" value="Delete"/>
REVIEW NARRATIVE.pdf	<input type="button" value="Delete"/>
Click on the Attach Button to upload an attachment	<input type="button" value="Attach"/>

[Help/Frequently Asked Questions](#)

[GMS Home](#)

Your files have been successfully attached, but the application has not been submitted to OJP. Please continue with your application.

[Log Off](#)

File Upload Successful

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **ABSTRACT.docx**.

Close

ABSTRACT

Applicant Name: City of Huntsville, Alabama
Title of Project: Technology Implementation & Upgrades

The City of Huntsville, Alabama has been certified as being a disparate jurisdiction. Therefore, the funds will be distributed as follows: Huntsville Police Dept. (\$85,705.00); Madison County Commission (\$85,705.00).

The City of Huntsville, Alabama will serve as the fiscal agent for all funds awarded.

The agencies listed above intend to utilize the FY 2014 Edward Byrne Memorial Justice Assistance Grant for various reasons. The goals of each agency are:

- 1) Provide funding for software technology implementation project within the Huntsville Police Department
- 2) Provide funding for software technology enhancements and equipment purchases within the Madison County Sheriff's Department
- 3) Provide funding for the Gang Intervention and Violence Education (G.I.V.E.) program provided by the Madison County District Attorney's Office

Each agency listed above will be financially responsible for all individual purchases. However, coordination for reimbursement/payments will be made through the Huntsville Police Dept. Grant Manager.

FY 2014 JAG Project Identifiers

- 1) Equipment- Video/Audio Recording
- 2) Officer Safety
- 3) Computer Software/Hardware
- 4) Prevention- Delinquency
- 5) Hiring of Personnel

File Upload Successful

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **PROGRAM NARRATIVE.docx**.

Close

PROGRAM NARRATIVE

The City of Huntsville Alabama will be distributing the FY 2014 JAG Program funds as follows:

City of Huntsville, Alabama	\$ 85,705.00	(Huntsville Police Department)
Madison County Commission	\$ 85,705.00	(District Attorney Office and Sheriff's Office)

The *City of Huntsville, Alabama Police Department* will be concentrating on continuing our "Law Enforcement Technology Improvement Program" by utilizing the funds in this FY 2014 JAG Program to address one issue: Officer Field-Based Reporting (FBR) Enhancements and Upgrades. Our usage of these monies is targeting the level of service that we provide to the community, as well as the operational aspect of our day to day functions.

We intend to begin the process of installing air cards and field-based reporting (FBR) software in a portion of Huntsville Police Department's patrol vehicles. Presently, only 10% of our patrol car fleet has capability for this type of reporting process. With these grants monies, we can increase that percentage to 35%.

Field-Based Reporting (FBR) gives officers the ability to construct all necessary reports from the scene of an accident, crime, etc. Presently, when a Huntsville Police Department officer is dispatched to a scene, the reports they produce are hand-written and then turned into our Records Division. Once the report has been reviewed by a clerk, the report must be manually input into the Records Management System, and then forwarded to the officers' Supervisor for approval. This process can take 3-5 business days.

Field-Based Reporting has many benefits: 1) Officers are able to complete their reports in a more timely manner while still on the scene of a crime, which allows those officers to return back to regular duty quicker 2) Reports are automatically downloaded into a Records Management System one time that reduces redundant data entry and errors because clerks are not entering the reports manually; 3) Since reports are downloaded, Supervisors can review/approve reports faster, therefore allowing citizens to retrieve their reports earlier.

The efforts to outfit each patrol car with a this updated reporting ability have been hampered in the past due to the lack of local funds.

The *Madison County District Attorney's Office* will be concentrating on continuing its implementation of their "Prevention and Education Program" by utilizing the funds in this FY 2014 JAG Program to continue teaching the Gang Intervention and Violence Education (GIVE) Program. This program provides instruction to 3rd grade students in most schools within the City of Huntsville, City of Madison, and Madison County, in the areas of gangs, guns, violence, bullying, and juvenile crime cases. This program is active in twenty-six (26) local schools and reaches approximately 3,000 students per year.

The Madison County Sheriff's Office will be concentrating on continuing its implementation of their "Law Enforcement Equipment Enhancement Program" by utilizing the funds in this FY 2014 JAG Program to obtain safety related equipment, and computer technology enhancements for deputies.

There are 113 sworn officers, none of which are equipped with any type of body-worn video equipment. These types of cameras are attached to deputies' bodies and record all interactions that deputies have during their working hours. The cameras increase officer safety, reduce liability against erroneous citizen complaints, corroborate court testimony, increase conviction rates, and serve as excellent tools for training officers based on their actions.

The video footage that these cameras produce requires software licenses for storage, viewing and sharing purposes.

The effort to purchase these items has been hampered in the past due to the lack of local funds.

File Upload Successful

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **BUDGET DETAIL & NARRATIVE.docx**.

Close

BUDGET DETAIL & NARRATIVE WORKSHEET

A. Personnel-

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Program Administrator	\$ 1,160 x 15.5 pay periods	\$ 17,980.00
Secretary	\$ 1,002 x 15.5 pay periods	\$ 15,531.00
	SUB-TOTAL	<u>\$ 33,511.00</u>

B. Fringe Benefits-

<u>Name/Position</u>	<u>Computation</u>	<u>Cost</u>
Employers FICA	\$33,511 x 7.65%	\$ 2,563.00
Retirement	\$33,511 x 10.67%	\$ 3,575.00
Workman's Comp	\$33,511 x 0.0031%	\$ 104.00
Unemployment Comp	\$33,511 x 0.0022	\$ 74.00
Health Insurance	\$216 x 2 employees x 7 months	\$ 3,025.00
	SUB-TOTAL	<u>\$ 9,341.00</u>
	<u>Total Personnel & Fringe Benefits</u>	<u>\$ 42,852.00</u>

Narrative: There are currently two employees administering the Gang Intervention and Violence Education (G.I.V.E.) Program. These funds will be utilized to reimburse the Madison County District Attorney's Office for the employees' salaries and fringe benefits.

C. Travel-

TOTAL **\$ 0.00**

D. Equipment-

TOTAL **\$ 0.0**

H. Other Costs

<u>Item</u>	<u>Computation</u>	<u>Cost</u>
Net Motion Software Licenses	70 x \$ 250	\$ 17,500.00
Camera/Video Software Licenses	90 x \$119.50	\$ 10,755.00
Camera/Video Software Storage	1 x \$ 5,188.00	\$ 5,188.00
	TOTAL	<u>\$ 33,443.00</u>

Narrative: Huntsville Police Department will purchase the Net Motion Software licenses that will allow for the transmittal of the reports generated in the field by the officers.

Madison County Sheriff's Dept. will purchase the body-worn camera software licenses that will allow for the transmittal of the videos generated by the cameras. The software provides a means for the video footage to be recorded, shared, and stored. The software storage will save/store all video evidence generated from the use of the cameras, for a period of one (1) year at an off-site location.

I. Indirect Costs

TOTAL **\$ 0.00**

Budget Summary

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	<u>\$ 33,511.00</u>
B. Fringe Benefits	<u>\$ 9,341.00</u>
C. Travel	<u>\$ 0.00</u>
D. Equipment	<u>\$ 0.00</u>
E. Supplies	<u>\$ 95,115.00</u>
F. Construction	<u>\$ 0.00</u>
G. Consultants/Contracts	<u>\$ 0.00</u>
H. Other	<u>\$ 33,443.00</u>
Total Direct Costs	<u>\$ 171,410.00</u>
I. Indirect Cost	<u>\$ 0.00</u>
<u>TOTAL PROJECT COSTS</u>	<u>\$ 171,410.00</u>

Federal Request **\$ 171,410.00**

Non-Federal Amount **\$ 0.00**

File Upload Successful

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **DISCLOSURE OF PENDING APPLICATIONS.docx**.

Close

APPLICANT DISCLOSURE OF PENDING APPLICATIONS

The City of Huntsville, Alabama does not have pending applications submitted within the last twelve (12) months for federally funded grants or sub-grants (including cooperative agreements) that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

The Madison County Commission, Madison County, Alabama does not have pending applications submitted within the last twelve (12) months for federally funded grants or sub-grants (including cooperative agreements) that include requests for funding to support the same project being proposed under this solicitation and will cover the identical cost items outlined in the budget narrative and worksheet in the application under this solicitation.

File Upload Successful

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **DISCLOSURE OF HIGH RISK STATUS.docx**.

Close

DISCLOSURE OF HIGH RISK STATUS

The City of Huntsville, Alabama has not been designated "high risk" by any federal grant making agency.

The Madison County Commission, Madison County, Alabama has not been designated "high risk" by any federal grant making agency.

File Upload Successful

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **MOU explanation.docx**.

Close

The City of Huntsville, AL is currently in the process of obtaining all necessary signatures on the Memorandum of Understanding. This document will be submitted at a later date.

File Upload Successful

Your file has successfully uploaded; however, your application is not completed. Please continue with your application.

The file name is **REVIEW NARRATIVE.pdf**.

Close

Huntsville Police Department
City of Huntsville
P. O. Box 2085
Huntsville, AL 35804

COMMISSION ON ACCREDITATION
FOR LAW ENFORCEMENT AGENCIES



May 5, 2014

U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

To Whom It May Concern:

I, Tommy Battle, Mayor of the City of Huntsville, Alabama, certify that I have reviewed the FY 2014 Edward Byrne Memorial Justice Assistance Grant application being submitted by the Huntsville Police Department on behalf of the City of Huntsville, Alabama.

I understand that our jurisdiction has been certified as disparate by the Director of BJA, and therefore, the City of Huntsville will be dividing the FY 2014 Edward Byrne Memorial Justice Assistance Grant award as follows: City of Huntsville will receive \$85,705.00, and the Madison County Commission will receive \$85,705.00.

I also certify that the detailed information regarding the City of Huntsville's FY 2014 Edward Byrne Memorial Justice Assistance Grant application has been published on the Huntsville Police Department's webpage. This announcement has allowed the citizens of the City of Huntsville the opportunity to comment on this grant solicitation.

Mayor Tommy Battle





BJA FY 14 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local 2014-H3983-AL-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook

Assurances and Certifications

[Overview](#)

To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

[Project Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Budget and Program Attachments](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Assurances and Certifications](#)

[Review SF 424](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

*Prefix:	Mayor <input type="button" value="v"/>
Prefix (Other):	<input type="text"/>
*First Name:	Tommy <input type="text"/>
Middle Initial:	<input type="text"/>
*Last Name:	Battle <input type="text"/>
Suffix	Suffix: <input type="button" value="v"/>
Suffix (Other):	<input type="text"/>
*Title:	Mayor <input type="text"/>
*Address Line 1:	308 Fountain Circle <input type="text"/>
Address Line 2:	<input type="text"/>
*City:	Huntsville <input type="text"/>
County:	Madison <input type="text"/>
*State:	Alabama <input type="button" value="v"/>
*Zip Code:	35801 <input type="text"/> - 0308 <input type="text"/> Zip+4 Lookup
*Phone:	256 <input type="text"/> - 427 <input type="text"/> - 5000 <input type="text"/> Ext : <input type="text"/>

Fax:	<input type="text"/> - <input type="text"/> - <input type="text"/>
*E-mail:	<input type="text" value="Tommy.battle@huntsv"/> Email Help
<p><input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p>	

NOTE: You must click on the "Accept" button at the bottom of the page before closing this window

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. FEDERAL TAXES

A. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Accept

Mayor of the City of Huntsville, Al

Date

NOTE: You must click on the "Accept" button at the bottom of the page before closing this window



OMB APPROVAL
NUMBER 1121-0140

EXPIRES 03/31/2016

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Accept

Mayor of the City of Huntsville, Al

Date



BJA FY 14 Edward Byrne Memorial Justice Assistance Grant (JAG) Program: Local 2014-H3983-AL-DJ



[Application](#)

[Correspondence](#)

Switch to ...

Application Handbook [Submit Application](#)

[Overview](#)

[Applicant Information](#)

[Project Information](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

[Review SF 424](#)

[Submit Application](#)

[Help/Frequently Asked Questions](#)

[GMS Home](#)

[Log Off](#)

Status	Requirement
Complete	Overview
Complete	Applicant Information
Complete	Project Information
Complete	Budget and Program Attachments
Complete	Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace
Incomplete	<input type="button" value="Submit Application"/>