ROUTING SLIP
CONTRACTS AND AGREEMENTS

Originating Department: **Landscape Management** Council Meeting Date: **5/14/2015**

Department Contact: **Joy H. McKee** Phone # **256-427-5048**

Contract or Agreement: **Memorandum of Understanding between City of Huntsville and Alabama A&...**

Document Name: **Memorandum of Understanding between City of Huntsville and Alabama A&M Unive...**

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

Not Applicable	**Not Applicable**

Grant-Funded Agreements

Not Applicable	**Grant Name:**

Department	Signature	Date
1) Originating	Joy H McKee	4-21-15
2) Legal	Mary Cates	4-21-15
3) Finance		4/30/15
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

Revised 04/15/2011

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: May 14, 2015

Action Requested By: Landscape Management

Agenda Type: _____

Subject Matter:

Memorandum of Understanding between City of Huntsville and Alabama A&M University.

Exact Wording for the Agenda:

Memorandum of Understanding between City of Huntsville and Alabama A&M University

Note: If amendment, Please state title and number of the original

Item to be considered for: _____

Unanimous Consent Required: _____

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Resolution authorizing the Mayor to enter into an Agreement between the City of Huntsville and Alabama A&M University. Also referred to as "Memorandum of Understanding between City of Huntsville and Alabama A&M University." This agreement will allow A&M to access the bridge located at the Hays Natural Preserve for installation of depth/discharge measuring equipment and data collection.

Associated Cost: _____

Budgeted Item: Not Applicable

MAYOR RECOMMENDS OR CONCURS: Yes

Department Head: Jay McKee

Date: 4-21-15

RESOLUTION NO 15-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the Mayor be, and he is hereby authorized to enter into an Agreement by and between the City of Huntsville and Alabama A&M University on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said document is substantially in words and figures similar to that certain document attached hereto and identified as "Resolution authorizing the Mayor to enter into an Agreement between the City of Huntsville and Alabama A&M University," consisting of two (2)pages and the date of May 14, 2015 appearing on the margin of the first page, together with the signature of the President or President Pro Tem of the City Council, an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

ADOPTED this the 14th day of May, 2015.

_____
President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 14th day of May, 2015.

_____
Mayor of the City of
Huntsville, Alabama

Alabama A&M UNIVERSITY

OPERATION Green Team

Memorandum of Understanding between
City of Huntsville
and
Alabama A & M University

10 April 2015

This Memorandum of Understanding ("MOU") outlines the agreed working relationship between the Alabama A&M University ("AAMU") and the City of Huntsville– collectively the "Parties" and individually a "Party."

AAMU and the City of Huntsville believe that it is advantageous to work together on exploring the collection, processing and analysis of field/site data for hydrological and environmental modeling, and natural science applications. The benefit to AAMU is access to the site/bridge location at the Hayes Natural Preserve (Big Cove Road) for installation of depth/discharge measuring equipment and data collection, and the cooperation of the City of Huntsville during those activities who are directly responsible for site operation and supervision. The benefits to the City of Huntsville are access to the collected data and tools installed in the field for educational purpose.

Under this agreement, AAMU will:

- Install the depth/discharge measuring equipment (called as "Radar Water Level Sensor') for data collection (to the extent possible to measure the depth at the middle cross-section of the river). Along with the equipment, a data logger that operates on battery will be installed.
- Work with the initial plan of data collection for a period of five years from the installed location. However, it would be designed as a long term data collection site if budget and management persists.
- Provide personnel (mostly students) to collect data and change battery once in a two weeks period.
- Share the data and provide support for educational field visits if possible.
- Assist the City of Huntsville and its Green Team in fulfilling additional research objectives that could be of significant importance to the natural resources management.

General Understandings between the Parties:

- This MOU does not constitute a contractual relationship between the Parties.
- Neither Party has a financial obligation to the other Party. Each Party shall be solely responsible for any financial expenses incurred in undertaking the activities of this MOU.
- Each Party is individually responsible for the safety and welfare of its employees, students, and associates.
- This MOU does not constitute an agreement to share proprietary information or intellectual property. Any such sharing shall be governed by a separate agreement.

- Either party may terminate the relationship set forth in the MOU upon 30 days' notice to the other party.
- Upon termination, AAMU will remove all equipment placed on City of Huntsville property.

for Alabama A&M University	*for City of Huntsville*
(signature)	(signature)
Printed Name/Title	Printed Name/Title
Date	Date