

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 6/11/2015

Action Requested By:
Finance

Agenda Item Type
Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost:

Budgeted Item: Select...

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head: 

Date: 6/2

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 6/11/2015

Department Contact: Cecilia Summers

Phone # 427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20150611PROBID

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

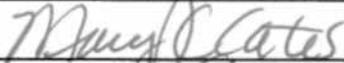
Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Not Applicable</u>	Grant Name: <input type="text"/>
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Department	Signature	Date
1) Originating		6/2
2) Legal		6/2/2015
3) Finance		6/2
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.15-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of June 11, 2015 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Found Animals Foundation Inc.	Microchips	One Year W/Extensions
W. L. Halsey Grocrey Co. Inc.	Food Items	One Year W/Extensions
Woody Anderson Ford	Light Duty Vehicles	One Year W/Extensions
Midsouth Lawn & Garden	Pine & Wheat Straw Bales	One Year W/Extensions
Lee's Sporting Goods, Inc. BSN Sports LLC	Athletic Field Equipment	One Year W/Extensions

ADOPTED this the 11th day of June 2015.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 11th day of June 2015.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE
June 11, 2015

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Found Animals Foundation Inc. Los Angeles, CA	Microchips	One Year W/Extensions	4
*W. L. Halsey Grocery Co. Inc. Huntsville, AL	Food Items	One Year W/Extensions	
*Woody Anderson Ford Huntsville, AL	Light Duty Vehicles	One Year W/Extensions	1
Midsouth Lawn & Garden Owens Cross Roads, AL	Pine & Wheat Straw Bales	One Year W/Extensions	
Lee's Sporting Goods Inc. Huntsville, AL *BSN Sports LLC Dallas, TX	Athletic Field Equipment	One Year W/Extensions	6

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: ANIMAL SERVICES
BID NUMBER: 46-2015-76-3
COMMODITY/SERVICE: MICROCHIPS

DATE: 4/30/15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND FOUND ANIMALS FOUNDATION

RECOMMENDATION: WE CHOSE THIS COMPANY BECAUSE THEY FIT OUR TZI (TARGET ZERO INSTITUTE) REQUIREMENTS

Description	Price	UOM	Comment
MICROCHIPS	\$ 4.95	PER CHIP	

INITIAL PURCHASE: \$ 20,790.00
FUNDING SOURCE: 01-7600-0506-2105
TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

[Signature]
Procurement Services

[Signature]
Department Head

Council President
10-11-15
Date

Mayor Tommy Battle
4-11-15
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: PARKS AND RECREATION

BID NUMBER: 45-2015-72-3

DATE: May 26, 2015

COMMODITY/SERVICE: Food Items

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND W.L. Halsey Grocery Co., Inc.

RECOMMENDATION: Recommend W.L. Halsey Grocery Co., Inc. be awarded the entire food items bid:

Description	Price	UOM	Comment
See Attachment			

INITIAL PURCHASE: _____

FUNDING SOURCE: _____

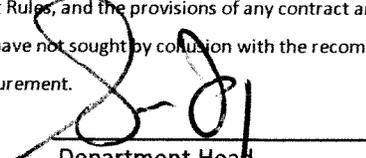
- TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain) _____

APPROVALS:

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 Procurement Services



 Department Head

 Council President
10-11-15

 Date

 Mayor Tommy Battle
10-11-15

 Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
 FROM: Mike Blankenship
 BID NUMBER: 49-2015-54-1
 COMMODITY/SERVICE: Light Duty Vehicles

DATE: 5/28/15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Woody Anderson Ford

RECOMMENDATION: Please award the above listed bid to Woody Anderson Ford, as they were the sole bidder.

Description	Price	UOM	Comment
2014 OR NEWER MODEL MID-SIZE SEDAN			total delivered price includes title and
2016 Ford Fusion S delivery 8-10 weeks	\$ 19,041.00		Manufacturers Standard Warranty
Option I: Extended Service Plan	\$ 950.00		
Option II: Weathertech Brand Molded Floor Mats (Installed)	\$ 109.00		
Option III: Vent Visors (Installed)	\$ 63.00		
Option IV: Extra Key	\$ 57.00		
continued on page 2			

INITIAL PURCHASE: As needed
 FUNDING SOURCE: Varies by department
 TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

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[Signature]
 Procurement Services

[Signature]
 Department Head

 Council President
6-11-15
 Date

 Mayor Tommy Battle
6-11-15
 Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: Landscape Management
BID NUMBER: 50-2015-71-1
COMMODITY/SERVICE: Pine & Wheat Straw Bales

DATE: 5-29-15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Midsouth Lawn & Garden

RECOMMENDATION: Landscape Management recommends to award the bid to the low bidder, Midsouth Lawn & Garden, meeting all specifications.

Description	Price	UOM	Comment
A. Pine Straw Bales - without Trailer			
Delivered Bales to Job Site	\$ 3.60	Each	Minimum Quantity 100 each
Delivered Bales to COH Storage	\$ 3.60	Each	Minimum Quantity 100 each
B. Pine Straw Bales - with Trailer Drop Off			
Delivered Bales with Trailer Use (30 Days)	\$ 3.40	Each	Minimum Quantity 1260 each
Delivered Bales with Trailer Use (60 Days)	\$ 3.60	Each	Minimum Quantity 1260 each
C. Wheat Straw Bales - NO BID			

INITIAL PURCHASE: As needed
FUNDING SOURCE: 01-7100-0301-5204
TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.



Procurement Services

Council President

Date

6-11-15



Department Head

Mayor Tommy Battle

Date

6-11-15

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: Landscape Management
BID NUMBER: 48-2015-71-1
COMMODITY/SERVICE: Athletic Field Equipment

DATE: 5-29-15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Lee's Sporting Goods, Inc.

RECOMMENDATION: Landscape Management recommends to award the listed items to Lee's Sporting Goods, Inc., as one of two overall low bidders, meeting all specifications.

Description	Price	UOM	Comment
2. Baseball Base, Champro B001X	\$ 112.30	set of 3	\$37.43 each
3. Baseball Base, Champro B075	\$ 149.80	set of 3	\$49.93 each
5. Home Plate, Champro B035	\$ 50.55	each	
7. Pitching Rubbers, Champro B040	\$ 10.35	each	
8. Four Way LAS Long, Champro B043	\$ 59.30	each	
9. Four Way Youth, Champro B044	\$ 30.60	each	
11. Anchor & Plate, Anchors included with B001X & B075 Base Sets	\$ 0.00		

INITIAL PURCHASE: As needed

FUNDING SOURCE: 01-7100-0301-5203

TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Brian R. Walker
Department Head

[Signature]
Procurement Services

Council President
6-11-15

Date

Mayor Tommy Battle
6-11-15

Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: Landscape Management
BID NUMBER: 48-2015-71-1
COMMODITY/SERVICE: Athletic Field Equipment

DATE: 5-29-15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND BSN Sports, LLC

RECOMMENDATION: Landscape Management recommends to award the listed items to BSN Sports, LLC, as one of two overall low bidders, meeting all specifications.

Description	Price	UOM	Comment
1. Baseball Base, Macgregor MCBASE35Y	\$ 30.98	set of 3	\$10.33 each
4. Home Plate, Macgregor BBHPXXXXY	\$ 13.22	each	
6. Pitching Rubbers, Macgregor BBPPLLXXY	\$ 7.27	each	
10A. All Steel Drag Mats 6'x3', BSN DMAT6X3	\$ 109.46	each	
10B. All Steel Drag Mats 6'x6', BSN DMAT6X6	\$ 174.98	each	
12. Softball Base, Soft Touch K13083	\$ 399.98	set of 3	\$133.33 each

INITIAL PURCHASE: As needed
FUNDING SOURCE: 01-7100-0301-5203
TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Brian R. Walker
Department Head

[Signature]
Procurement Services

Council President
6-11-15
Date

Mayor Tommy Battle
6-11-15
Date