

**CITY COUNCIL AGENDA ITEM COVER MEMO**

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Jul 23, 2015

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptance.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

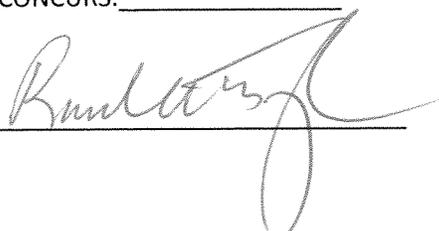
Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost: \_\_\_\_\_ Budgeted Item: \_\_\_\_\_

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: 

Date: 7/13/15

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance Council Meeting Date: 7/23/2015

Department Contact: Cecilia Summers Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20150723pro bids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

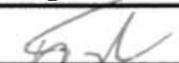
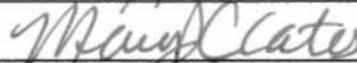
Account Number:

### Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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### Grant-Funded Agreements

<u>Select...</u>	Grant Name: <input style="width: 90%;" type="text"/>
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Department	Signature	Date
1) Originating		7/13/15
2) Legal		7/14/15
3) Finance		7/13/15
4) Originating		
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.15-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of July 23, 2015 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Berney Office Solutions LLC	Color Press & Service	One Time
Cooks Pest Control Inc.	Pest Control Services	One Year W/Extensions
Bagby Elevator Company Inc.	Elevator Maintenance Service	One Year W/Extensions
CDK Enterprises Inc. dba Southern Lighting & Traffic Systems	Traffic Signal Controllers	One Year W/Extensions

**ADOPTED** this the 23rd day of July 2015.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 23rd day of July 2015.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

**SUMMARY OF BIDS FOR ACCEPTANCE**  
**July 23, 2015**

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Berney Office Solutions LLC Huntsville, Al.	Color Press & Service	One Time	3
*Cooks Pest Control Inc. Madison, AL.	Pest Control Services	One Year W/extensions	2
Bagby Elevator Company Inc. Birmingham, AL.	Elevator Maintenance Service	One year W/Extensions	
CDK Enterprises Inc. dba Southern Lighting & Traffic Systems Cumming.GA	Traffic Signal Controllers	One Year W/Extensions	1

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
 FROM: Clerk Treasurer  
 BID NUMBER: 57-2015-55-2      DATE: 7/9/15  
 COMMODITY/SERVICE: Color Press & Service

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Berney Office Solutions, LLC

RECOMMENDATION: It is the recommendation of this department to award the bid to the low bidder, Berney Office Solutions, LLC.

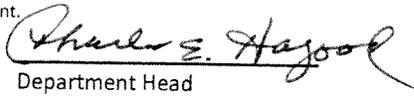
Description	Price	UOM	Comment
Xerox Versant 80 Press	\$ 28,693.20	EA	Base Price
Add Option C - High Capacity Feed Trays (HFC)	\$ 2,032.08	EA	
Maintenance Cost Per Year after First Year	\$0.044	PER COPY	Color Copies
	\$0.0075	PER COPY	Black & White Copies

INITIAL PURCHASE: \$ 30,725.28  
 FUNDING SOURCE: 01-5500-0806-7401  
 TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
 Procurement Services

  
 Department Head

\_\_\_\_\_  
 Council President  
July 23, 2015  
 Date

\_\_\_\_\_  
 Mayor Tommy Battle  
June 23, 2015  
 Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
 FROM: GENERAL SERVICES  
 BID NUMBER: 54-2015-74-2  
 COMMODITY/SERVICE: PEST CONTROL SERVICES

DATE: 7/7/15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND COOKS PEST CONTROL

RECOMMENDATION: General Services recommends Cooks Pest Control for the City of Huntsville Pest Control Services Provider. They were the lowest responsive bidder for this services.

Description	Price	UOM	Comment
Monthly Pest Control Service	\$ 2,770.00	Month	

INITIAL PURCHASE: \_\_\_\_\_

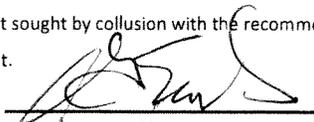
FUNDING SOURCE: 01-7400-0511-7503

- TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

  
 Procurement Services

  
 Department Head

\_\_\_\_\_  
 Council President  
June 23, 2015  
 Date

\_\_\_\_\_  
 Mayor Tommy Battle  
June 23, 2015  
 Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: GENERAL SERVICES  
BID NUMBER: 56-2015-7400-2  
COMMODITY/SERVICE: ELEVATOR MAINTENANCE SERVICE

DATE: 7/8/15

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND BAGBY ELEVATOR COMPANY, INC

RECOMMENDATION: The General Services Department recommends Bagby Elevator Company, Inc for the elevator maintenance service provider. They were the lowest responsive bidder.

Description	Price	UOM	Comment
Municipal Building	\$ 633.00	Month	
Huntsville Tennis Center	\$ 109.00	Month	
Public Services Building	\$ 218.00	Month	
Police Precinct/Fire Station 1	\$ 109.00	Month	
DOT	\$ 109.00	Month	
Lowe Mill Complex	\$ 109.00	Month	
Municipal Justice Center	\$ 218.00	Month	
Joe Davis Stadium	\$ 109.00	Month	

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 01-7400-0511-7503

TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

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\_\_\_\_\_  
Procurement Services

\_\_\_\_\_  
Council President  
June 23, 2015  
Date

  
\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Mayor Tommy Battle  
June 23, 2015  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: TRAFFIC ENGINEERING

BID NUMBER: 53-2015-64-2

DATE: 7/6/15

COMMODITY/SERVICE: TRAFFIC SIGNAL CONTROLLERS

*CDK Enterprises, Inc dba*  
SOUTHERN LIGHTING & TRAFFIC SYSTEMS

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND SOUTHERN LIGHTING & TRAFFIC SYSTEMS

RECOMMENDATION: Traffic Engineering has reviewed all bids and recommend the following items be awarded to Southern Lighting & Traffic Systems.

Description	Price	UOM	Comment
ECONOLITE, ASC/3 RACK MOUNT WITH ASC3 12.60.20	\$ 2,190.00	EA	
(OR NEWER) SOFTWARE INSTALLED			
ECONOLITE, COBALT RACK MOUNT WITH ASC3 32.60.20	\$ 3,200.00	EA	
(OR NEWER) SOFTWARE INSTALLED			
**FUNDING ACCTS: 23-6400-0813-8163, 23-6400-0513-8135			
23-6400-0824-8136, 01-6400-0513-3203			

INITIAL PURCHASE: AS NEEDED

FUNDING SOURCE: \*\*SEE ABOVE\*\*

- TERM OF CONTRACT:
- One Time
  - Three Months
  - One Year
  - One Year w/Additional One Year Extensions as Allowable by State Law
  - Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

\_\_\_\_\_  
Procurement Services

\_\_\_\_\_  
Council President  
June 23, 2015  
Date

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Mayor Tommy Battle  
June 23, 2015  
Date