

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Aug 27, 2015

Action Requested By: Human Resources

Agenda Type: _____

Subject Matter:

Human Resources Analyst II, Grade 16

Exact Wording for the Agenda:

Request for authorization to advertise and fill budgeted position of Human Resources Analyst II, Salary Grade, Salary Grade 16, at a higher than minimum rate if necessary.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: _____

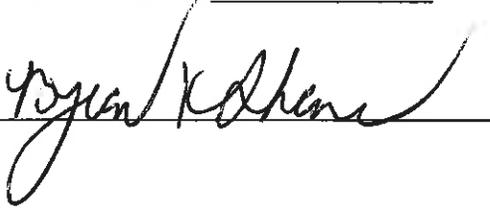
Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Request for authorization to advertise and fill budgeted position of Human Resources Analyst II, Salary Grade, Salary Grade 16, at a higher than minimum rate if necessary.

Associated Cost: _____

Budgeted Item: _____

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: 

Date: 8/21/15