

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Dec 17, 2015

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreement with the low bidder meeting specifications as outlined in the attached Summary of Bid for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost: _____

Budgeted Item: Not Applicable

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: 

Date: 12-8-2015

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance Council Meeting Date: 12/17/2015

Department Contact: Cecilia Summers Phone # 256-427-5060

Contract or Agreement: Agreement with Low Bidder

Document Name: 20151208probid

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

| | |
|-----------------|--------------------|
| <u>Title 41</u> | <u>Competitive</u> |
|-----------------|--------------------|

Grant-Funded Agreements

| | |
|------------------|---|
| Select... | Grant Name: <input style="width: 90%;" type="text"/> |
|------------------|---|

| Department | Signature | Date |
|---|--------------------|-----------|
| 1) Originating | <i>Margie Sams</i> | 12-8-2015 |
| 2) Legal | <i>Mary Cates</i> | 12-9-2015 |
| 3) Finance | <i>Margie Sams</i> | 12-8-2015 |
| 4) Originating | | |
| 5) Copy Distribution | | |
| a. Mayor's office (1 copies) | | |
| b. Clerk-Treasurer (Original & 2 copies) | | |
| | | |

RESOLUTION NO.15-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of December 17, 2015 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

| <u>VENDOR</u> | <u>COMMODITY/SERVICE</u> | <u>AGREEMENT</u> |
|--------------------------|---------------------------------|-----------------------|
| Duke's Root Control Inc. | Chemical Root Control Treatment | One Year W/Extensions |

ADOPTED this the 17th day of December 2015.

President of the City Council of the City of Huntsville, Alabama

APPROVED this the 17th day of December 2015.

Mayor of the City of Huntsville, Alabama

SUMMARY OF BIDS FOR ACCEPTANCE
December 17, 2015

| LOW BIDDER MEETING SPECIFICATIONS | COMMODITY/SERVICE | TERM OF AGREEMENT | OTHER BIDS RECEIVED |
|--|------------------------------------|--------------------------|----------------------------|
| Duke's Root Control Inc. Syracuse ,NY | Chemical Root Control Treatment | One Year W/Extensions | |

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: Shane Cook

BID NUMBER: 8-2016-80-1

DATE: 12/7/15

COMMODITY/SERVICE: Chemical Root Control Treatment

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Dukes Root Control, Inc

RECOMMENDATION: Reccomendation is made to award the bid to the only bidder, Dukes Root Control, Inc.

Unit pricing is the same as the previous continuing services contract.

| Description | Price | UOM | Comment |
|---|---------|-----|---------|
| chemical root control 6"-8" diameter pipe | \$ 1.39 | LF | |
| chemical root control 10"-12" diameter pipe | \$ 1.80 | LF | |
| chemical root control 15"-18" diameter pipe | \$ 3.00 | LF | |
| chemical root control 21"-24" diameter pipe | \$ 4.50 | LF | |
| | | | |
| | | | |
| | | | |
| | | | |

INITIAL PURCHASE: \$ 100,390.00

FUNDING SOURCE: 6010-76-00000-526000-00000000

- TERM OF CONTRACT:
- One Time
 - Three Months
 - One Year
 - One Year w/Additional One Year Extensions as Allowable by State Law
 - Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Shane Cook
Department Head

[Signature]
Procurement Services

Council President
12-17-2015
Date

Mayor Tommy Battle
12-17-2015
Date