

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number _____

Meeting Type: Regular

Meeting Date: 1/28/2016

Action Requested By:
Traffic Engineering

Agenda Item Type
Resolution

Subject Matter:

Advertise Position of General Clerk II, Part-Time

Exact Wording for the Agenda:

Approval to advertise and fill position of General Clerk II, (Reg./PT), Pay Grade 5

Note: If amendment, please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what Council action will provide, allow and accomplish and; any other information that might be helpful.

Action to fill (1) position as authorized by Budget Ordinance must be approved by City Council per Section 9 (e) , Ordinance 95-659. Permission is requested to advertise the position to candidates outside the City.

Associated Cost:

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: Select...

Department Head:



Date: 1/12/2016