

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: 3/10/2016

Action Requested By: Clerk Treasurer

Agenda Type: Motion

Subject Matter:

Authorization to fill vacant Accountant II position.

Exact Wording for the Agenda:

Request for authorization to advertise and fill the position of Accountant II, and to fill at higher than minimum within the pay grade, if necessary.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

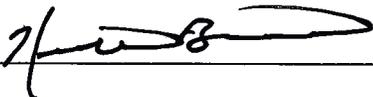
Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Action is requested to advertise the position to candidates outside the City and to fill at higher than minimum within the pay grade, if necessary.

Associated Cost: _____

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: No

Department Head: 

Date: 3/2/2016