

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Mar 24, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Procurement Agreement

Exact Wording for the Agenda:

Resolution authorizing the Mayor to participate in the Nationwide Cooperative purchasing program known as Buy Board, for the Contract Awarded for the purchase of Public Safety & Firehouse Supplies & Equipment (contract #432-13)

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Associated Cost: _____

Budgeted Item: _____

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: 

Date: 3-22-16

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 3/24/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: The Cooperative Purchasing Network (Galls LLC) membership contract

Document Name: 20160324 (Galls LLC)Res.doc

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Select...</u>	Grant Name: <input style="width: 90%;" type="text"/>
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Department	Signature	Date
1) Originating	<i>M. Sarge</i>	3-15-16
2) Legal	<i>Mary C. Cates</i>	3-16-16
3) Finance	<i>M. Sarge</i>	3-15-16
4) Originating	<i>M. Sarge</i>	3-15-16
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO 16-

WHEREAS participation in certain contracts let by the National BuyBoard Purchasing Cooperative allow the City of Huntsville non-binding and non-exclusive access to national contracts for various goods at no cost or contractual obligation to the City of Huntsville; and

WHEREAS §41-16-51(a)(16) of the Code of Alabama 1975, as amended, provides authority and procedures for participation in an approved purchasing cooperative; and

WHEREAS the Alabama Department of Examiners of Public Accounts has reviewed the competitive bid process utilized by BuyBoard in awarding a contract for Public Safety and Firehouse Supplies and Equipment (Contract #432-13) and found it consistent with Alabama statutory requirements for public contracts; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Huntsville, Alabama, hereby authorizes the Mayor to participate in the National Cooperative purchasing program known as BuyBoard for the Contract Awarded for the purchases of Public Safety & Firehouse Supplies & Equipment (contract #432-13), said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

ADOPTED this the 24th day of March, 2016

President of the City Council of
the City of Huntsville, Alabama

APPROVED this the 24th day of March, 2016

Mayor of the City of Huntsville,
Alabama



State of Alabama
Department of
Examiners of Public Accounts

Telephone (334) 242-9200
FAX (334) 242-1775

Ronald L. Jones
Chief Examiner

Mailing Address:
P.O. Box 302251
Montgomery, AL 36130-2251

February 25, 2016

Location:
Gordon Persons Building
50 North Ripley Street, Room 3201
Montgomery, AL 36104-3833

Mr. Jeffery Fussell
City of Huntsville - Procurement Services
P O Box 308
Huntsville, AL 35804

Dear Mr. Fussell:

We received your request to review the competitive bid process utilized by the nationwide cooperative purchasing program known as BuyBoard for the contracts awarded for the purchase of Public Safety and Firehouse Supplies and Equipment (contract #432-13).

We have reviewed the competitive bidding process used by BuyBoard. We noted no matters that we felt were contrary to proper purchasing procedures or routine governmental procurement practices. BuyBoard is administered by the Texas Association of School Boards, which is considered a local governmental agency under the laws of the State of Texas.

Based on our review, we approve the competitive bidding process utilized by BuyBoard for the contract awarded for the purchase of Public Safety and Firehouse Supplies and Equipment (contract #432-13).

The *Code of Alabama 1975*, Section 41-16-51 only authorizes the purchases of goods utilizing purchasing cooperatives when certain conditions are met. However, it **does not** authorize purchases of services. Therefore, you are not authorized to use this purchasing cooperative for the purchase of services.

Prior to utilizing this purchasing cooperative, you must ensure your entity's compliance with the Alabama Competitive Bid Law. The *Code of Alabama 1975*, Section 41-16-51, requires that you verify that the goods are not at the time available on the state purchasing program, or that they are available at a price equal to or less than that on the state purchasing program. Additionally, you must verify that the purchase is made through a participating Alabama vendor holding an Alabama business license if such a vendor exists.

If we can be of further assistance, please let me know.

Sincerely,

Ronald L. Jones
CHIEF EXAMINER

RLJ/jh



Phone: 800-695-2919
Fax: 800-211-5454
Email: info@buyboard.com

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Vendor Contract Information

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Vendor Name: Galls, LLC

Address: 1340 Russell Cave Road
Lexington, KY 40505

Phone Number: (800) 876-4242

Email: buyboard@galls.com

Website: <http://www.galls.com>

Federal ID: 20-3545598

Contact: Brittany Goble

Accepts RFQs: Yes

Minority Owned Vendor: No

Women Owned Vendor: No

Contract Name: Public Safety & Fire House Supplies & Equipment

Contract#: 432-13

Effective Date: 04/01/2014

Expiration Date: 03/31/2017

Payment Terms: Net 30 days

Delivery Days: 10

Shipping Terms: Pre-paid and added to invoice

Freight Terms: FOB Destination

Ship Via: Common Carrier

Region Served: All Texas Regions

States Served: All States

Quote Reference Number: 432-13

Return Policy: 30 day return policy, personalized items or special orders cannot e returned

Additional Dealers: Lone Star, Houston TX

Contract Documents

- Proposal Documents:** [Click to view BuyBoard Proposal Documents](#)
- Regulatory Notice:** [Click to view Bonding Regulatory Notice](#)

Contact us 800-695-2919