

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Apr 14, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached.

Note: if amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function

Associated Cost: _____

Budgeted Item: Not Applicable

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: 

Date: 4-14-16

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 4/14/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20160414probids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

Select...	Grant Name: <input style="width: 90%;" type="text"/>
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Department	Signature	Date
1) Originating	<i>M Sargo</i>	<i>4-14-16</i>
2) Legal	<i>Mary Cates</i>	<i>4-6-16</i>
3) Finance	<i>M Sargo</i>	<i>4-14-16</i>
4) Originating	<i>M Sargo</i>	<i>4-14-16</i>
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.16-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached, hereto and identified herein below with the date of April 14, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Ed's Public Safety	Honor Guard Rifles	One Year w/Extensions
Suburban Propane, LP	Propane Services	One Year W/Extensions
Edko, LLC	Herbicide Services For Drainage/Ditches	One Year W/Extensions
Wilson Lumber Company	Building Materials	One Year W/Extensions
Allied Wast Svcs of Hsv/Republic SVCS of HSV	Automated Refuse Collection	One Year W/Extensions
Duo-Gard Industries, Inc.	Passenger Shelters (5)	One Year W/Extensions
Gulf States Dist	Bullet Resistant Vest	One Year W/Extensions

ADOPTED this the 14th^h day of April, 2016.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 14th day of April, 2016.

Mayor of the City of Huntsville, Alabama

**SUMMARY OF BIDS FOR ACCEPTANCE
APRIL 14, 2016**

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Ed's Public Inc. Stockbridge, GA	Honor Guard Rifles	One Year W/Extensions	
Suburban Propane, LP Whippany, NJ	Propane Services	One Year W/Extensions	
Edko, LLC Cullman, AL	Herbicide Services for Drainage/Ditches	One Year W/Extensions	1
Wilson Lumber Company Huntsville, AL	Building Materials	One Year W/Extensions	
Allied Waste SVCS of HSV/Republic SVCS of HSV Huntsville, AL	Automated Refuse Collection	One Year W/Extensions	2
Duo-Gard Industries Inc. Canton, MI	Passenger Shelters (5)	One Year W/Extensions	2

**SUMMARY OF BIDS FOR ACCEPTANCE
APRIL 14, 2016**

Gulf States Dist. Montgomery, AL	Bullet Resistant Vests	One year W/Extensions	4
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* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
FROM: General Services
BID NUMBER: 33-2016-7400-7400-2
COMMODITY/SERVICE: Propane Services

DATE: 3/22/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Suburban Propane, LP

RECOMMENDATION: General Services recommends the Propane Services bid being awarded to Suburban Propane, LP.
Suburban Propane was the lowest responsive bidder.

Description	Price	UOM	Comment
The base cost per gallon for all propane	<u>.899</u>	Gallon	Base price for all locations

INITIAL PURCHASE: _____

FUNDING SOURCE: 1000-14-14100-515700-00000000

- TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

Procurement Services

Department Head

Council President
April 14, 2016
Date

Mayor Tommy Battle
April 14, 2016
Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
 FROM: Landscape Management
 BID NUMBER: 34-2016-71-1
 COMMODITY/SERVICE: Herbicide Services for Drainage/Ditches

DATE: 3/23/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Edko, LLC

RECOMMENDATION: Landscape Management recommends awarding Edko, LLC , being the lowest responsive bidder and meeting all specifications be awarded the bid for Herbicide Services for Drainage Ditches & Sewer Outfalls

Description	Price	UOM	Comment
Drainage Ditches lump sum per treatment cycle	\$ 63,000.00	cycle	
Additions per Acre	\$ 265.00	acre	
Sewer Outfalls lump sum per treatment cycle	\$ 41,769.00	cycle	
Additions per Linear Foot	\$ 0.13	linear foot	
Wastewater Treatment Plants per acre	\$ 92.50	acre	

INITIAL PURCHASE: As needed

FUNDING SOURCE: 1000-52-52600-515370-00000000

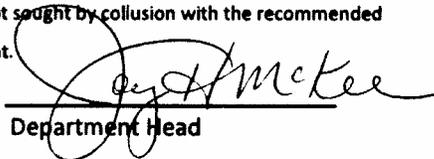
- TERM OF CONTRACT:
- One Time
 - Three Months
 - One Year
 - One Year w/Additional One Year Extensions as Allowable by State Law
 - Other (explain)

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 Procurement Services

Council President
4/14/2016
 Date


 Department Head

Mayor Tommy Battle
4/14/2016
 Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
 FROM: Community Development
 BID NUMBER: 39-2016-90-3
 COMMODITY/SERVICE: Building Materials

DATE: 3/29/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Wilson Lumber Company

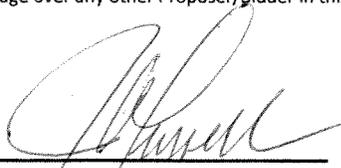
RECOMMENDATION: Award to over all bid, Wilson Lumber Company, who meets specifications and can supply materials as outlined in their bid response.

Description	Price	UOM	Comment
see attached			

INITIAL PURCHASE: \$ 60,000.00
 FUNDING SOURCE: 2100-70-70300-523000-00000000
 TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

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 Procurement Services

 3/31/16
 Department Head

 Council President
04-14-16
 Date

 Mayor Tommy Battle
04-14-16
 Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
 FROM: Public Works-Sanitation
 BID NUMBER: 20-2016-73-1
 COMMODITY/SERVICE: Automated Refuse Collection

DATE: 3/4/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND ALLIED WASTE SVCS OF HSV/REPUBLIC SVCS OF HSV

RECOMMENDATION: Republic Services of Huntsville is the low bidder to provide Automated Refuse Cart Collection Service for Huntsville Housing Authority.

Description	Price	UOM	Comment
Automated Refuse Cart Collection Service	\$ 12.38	Per Unit	Twice a week service

INITIAL PURCHASE: \$ 18,000.00

FUNDING SOURCE: 1000-55-55200-515730-00000000

- TERM OF CONTRACT:
- One Time
 - Three Months
 - One Year
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 - Other (explain)

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 Procurement Services

 Council President
4/14/2016

 Date



 Department Head

 Mayor Tommy Battle
4/14/2016

 Date

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
 FROM: Public Transit
 BID NUMBER: 30-2016-8700-2
 COMMODITY/SERVICE: Passenger Shelters (5)

DATE: 4/4/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Duo-Gard Industries, Inc.

RECOMMENDATION: Duo-Gard is the low bidder meeting specifications. Duo-Gard is 9% lower than the only other responsive bid. It is within budget. Previous vendor in good standing. All FTA T&C certified.

Description	Price	UOM	Comment
1/4" Acrylic (PlexiGlass) 10"L x 5"W x 7'6"H Passenger Shelters with Benches	\$ 3,471.00	EA	Total of \$17,355 for 5 shelters

INITIAL PURCHASE: ~~\$ 5.00~~ 17,355

FUNDING SOURCE: 2000-54-54M11-522000-PT119020-

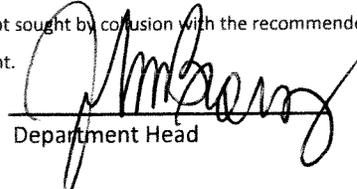
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 - Three Months
 - One Year
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 - Other (explain)

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 Procurement Services



 Department Head

 Council President

 Mayor Tommy Battle

 Date

 Date

