CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: May 26, 2016

Action Requested By: Municipal Court

Agenda Type: Motion

Subject Matter:

Authorization to advertise and fill the budgeted vacant position of Drug Lab Technician, Grade 10 at higher than minimum if necessary

Exact Wording for the Agenda:

Request for authorization to advertise and fill the budgeted vacant position of Drug Lab Technician, Grade 10 at higher than minimum if necessary.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Associated Cost: _____

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: Yes

Department Head: _____

Date: May 17, 2016