

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: _____

Meeting Type: Regular

Meeting Date: Jun 23, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

Note: If amendment, Please state title and number of the original

Item to be considered for: Action

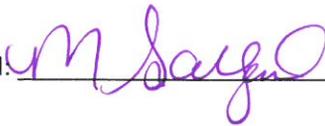
Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function.

Associated Cost: _____ Budgeted Item: _____

MAYOR RECOMMENDS OR CONCURS: _____

Department Head: 

Date: 6-15-16

ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance Council Meeting Date: 6/23/2016

Department Contact: Cecilia Summers Phone # 256-427-5060

Contract or Agreement: Agreement with Low Bidder

Document Name: 20160623probid

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
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Grant-Funded Agreements

<u>Select...</u>	Grant Name: <input style="width: 90%;" type="text"/>
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Department	Signature	Date
1) Originating	<i>M Sargent</i>	<i>6-15-16</i>
2) Legal	<i>Mary C Cates</i>	<i>6-16-16</i>
3) Finance	<i>M Sargent</i>	<i>6-15-16</i>
4) Originating	<i>M Sargent</i>	<i>6-15-16</i>
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.16-_____

BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bid meeting specification and effectuate the following agreement on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to those certain document attached hereto and identified herein below with the date of June 23, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Schneider Historic Preservation ,LLC	Architectural Survey	One Time

ADOPTED this the 23rd day of June, 2016.

President of the City Council of the City of
Huntsville, Alabama

APPROVED this the 23rd day of June 2016.

Mayor of the City of Huntsville, Alabama

**SUMMARY OF BIDS FOR ACCEPTANCE
JUNE 23, 2016**

LOW BIDDER MEETING SPECIFICATIONS	COMMODITY/SERVICE	TERM OF AGREEMENT	OTHER BIDS RECEIVED
Schneider Historic Preservation, LLC Anniston, AL	Architectural Survey	One Time	

* Current Contract Holder

BID AWARD RECOMMENDATION

Revised 04/17/2013



HUNTSVILLE
The Star of Alabama

TO: PROCUREMENT SERVICES
 FROM: Inspection Department
 BID NUMBER: 46-2016-61-2
 COMMODITY/SERVICE: Architectural Survey

DATE: 6/13/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Schneider Historic Preservation, LLC

RECOMMENDATION: We recommend Schneider Historic Preservation, LLC because they were the only responsive bidder.

Description	Price	UOM	Comment
McThonmor Acres Survey	\$ 14,000.00		

INITIAL PURCHASE: _____
 FUNDING SOURCE: Certified Local Government Grant
 TERM OF CONTRACT: One Time
 Three Months
 One Year
 One Year w/Additional One Year Extensions as Allowable by State Law
 Other (explain)

APPROVALS:

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

 Procurement Services

 Department Head

M. Sargent
 6-13-16

 Council President
June 23, 2016

 Mayor Tommy Battle
June 23, 2016