

CITY COUNCIL AGENDA ITEM COVER MEMO

FOR AGENDA OF COUNCIL MEETING/WORK SESSION – DATE: July 14, 2016

ACTION REQUESTED BY: Huntsville Utilities

COUNCILMAN: Mark Russell **DISTRICT: 2**

SUBJECT MATTER: Electric Purchase

EXACT WORDING FOR AGENDA: Resolution authorizing the approval to purchase outside services to make improvements to the Fleet Maintenance Building. (PR 10219609) (Utilities: Electric).

ORDINANCE: **RESOLUTION:** X **MOTION:**

(IF AMENDMENT, STATE TITLE AND NUMBER OF ORIGINAL): N/A

ITEM IS TO BE CONSIDERED FOR:

INTRODUCTION: **ACTION:** X **DISCUSSION:**

UNANIMOUS CONSENT REQUIRED? No

BRIEFLY STATE WHY THE ACTION IS REQUESTED; WHY IT IS RECOMMENDED OR NOT RECOMMENDED; WHAT COUNCIL ACTION WILL PROVIDE, ALLOW, OR ACCOMPLISH; ANY ASSOCIATED COST; BUDGETED (?); AND ANY OTHER INFORMATION THAT YOU THINK MIGHT BE HELPFUL.

Approval to purchase outside services to make improvements to the Fleet Maintenance Building at our Chase Operations facility. The total estimated cost to Huntsville Utilities is \$38,900.00. This item is a budgeted FY2016 Expense item, Cost Center #603130, Cost Element #501041 (**PR #10219609**).

MAYOR RECOMMENDS OR CONCURS? YES _____ NO _____ N/A _____

SIGNATURE: Jay C. Stowe, P.E., President/CEO

DATE: June 23, 2016

RESOLUTION NO. 16-_____

WHEREAS, the Huntsville Electric Utility Board has approved Purchase Requisition #10219609, which allows for the purchase of outside services to make improvements to the Fleet Building at Chase (including closing in unused carwash bay and relocation of parts supply room), at an estimated cost of \$38,900.00; and

WHEREAS, the expenditure of such amount being in excess of the sum of \$25,000.00 requires the consent and approval of the City Council of the City of Huntsville, Alabama.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Huntsville, Alabama, that the purchase of outside services to make improvements to the Fleet Building at Chase (including closing in unused carwash bay and relocation of parts supply room), at an estimated cost of \$38,900.00, be, and the same is hereby approved, and the written consent and approval of the City Council of the City of Huntsville, Alabama, is hereby given to the Huntsville Electric Utility Board for the expenditure of sufficient funds from the proper fund belonging to the Huntsville Electric Utility Board.

ADOPTED this the _____ day of _____, 2016.

President or President Pro Tem
of the City Council of the City
of Huntsville, Alabama

APPROVED this the _____ day of _____, 2016.

Mayor of the City of Huntsville,
Alabama



HUNTSVILLE UTILITIES
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REQUEST FOR APPROVAL

Purchase Requisition #10219609

Purchase Requisition #10219609 – Fleet Maintenance Building Improvements

Request the approval to purchase outside services to make improvements to the Fleet Maintenance Building at our Chase Electric Operations facility. These improvements include closing in the unused carwash bay to allow more working space in the Fleet bay areas, and will allow for the relocation of the parts supply room. This is a budgeted FY16 Expense item, Cost Center #603130, Cost Element #501041.

Total Estimated Cost: \$38,900.00