

**CITY COUNCIL AGENDA ITEM COVER MEMO**

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Jul 28, 2016

Action Requested By: Finance

Agenda Type: Resolution

Subject Matter:

Approval of Agreements

Exact Wording for the Agenda:

Resolution authorizing the Mayor to enter into agreements with the low bidders meeting specifications as outlined in the attached Summary of Bids for Acceptances.

**Note: If amendment, Please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function.

Associated Cost: \_\_\_\_\_

Budgeted Item: \_\_\_\_\_

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: 

Date: 7-19-16

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance

Council Meeting Date: 7/28/2016

Department Contact: Cecilia Summers

Phone # 256-427-5060

Contract or Agreement: Agreements with Low Bidders

Document Name: 20160728probids

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

### Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
-----------------	--------------------

### Grant-Funded Agreements

<u>Select...</u>	Grant Name:
------------------	-------------

Department	Signature	Date
1) Originating	<i>M Sargis</i>	7-19-16
2) Legal	<i>Mary Clatus</i>	7-19-16
3) Finance	<i>M Sargis</i>	7-19-16
4) Originating	<i>M Sargis</i>	7-19-16
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO. 16-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bids meeting specifications and effectuate the following agreements on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreements are substantially in words and figures similar to those certain documents attached hereto and identified herein below with the date of July 28, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said documents being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Reed Contracting Services Inc.	Asphalt & Cold Mix	One Year W/Extensions
Jim House & Associates, Inc.	Progressive Cavity Wastewater Pumps	One Year
Professional Restoration On-Site Solutions, LLC	Tile, Grout, Terrazzo & Brick Restoration	One Year W/Extensions

**ADOPTED** this the 28th day of July, 2016.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 28th day of July, 2016.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

**SUMMARY OF BIDS FOR ACCEPTANCE**  
**July 28, 2016**

<b>LOW BIDDER MEETING SPECIFICATIONS</b>	<b>COMMODITY/SERVICE</b>	<b>TERM OF AGREEMENT</b>	<b>OTHER BIDS RECEIVED</b>
Reed Contracting Services Inc. Huntsville, AL	Asphalt & Cold Mix	One year W/Extensions	1
Jim House & Associates, Inc. Irondale, AL	Progressive Cavity Wastewater Pumps	One Year	
Professional Restoration On- Site Solutions, LLC	Tile, Grout, Terrazzo & Brick Restoration	One Year W/Extensions	

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: Public Works Services  
BID NUMBER: 58-2016-73-1  
COMMODITY/SERVICE: Asphalt & Cold Mix

DATE: 7/11/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Reed Contracting Services, Inc.

RECOMMENDATION: It is recommended that Reed Contracting Services Inc. be awarded the contract for asphalt and cold mix as the overall low and local bidder.

Description	Price	UOM	Comment
424A 1/2" Asphalt Mix (15% Rap) Limestone - per ton	\$ 54.00		
424B 1" Asphalt Mix (15% Rap) Limestone - per ton	\$ 50.00		
424A 1/2" Asphalt Mix (15% Rap) Slag - per ton	\$ 59.00		
424B 1" Asphalt Mix (15% Rap) Slag - per ton	\$ 54.00		
Liquid Asphalt, CR2 Heated - per Gallon	\$ 4.00		
411 Plant Bituminous Cold Mix - per ton	\$ 105.00		

INITIAL PURCHASE: \$15,000.00

FUNDING SOURCE: 3020-55-00000-516010-00000000

- TERM OF CONTRACT:
- One Time
  - Three Months
  - One Year
  - One Year w/Additional One Year Extensions as Allowable by State Law
  - Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

\_\_\_\_\_  
Procurement Services

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Council President  
7-28-2016  
Date

\_\_\_\_\_  
Mayor Tommy Battle  
7-28-2016  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: Water Pollution Control  
BID NUMBER: 59-2016-80-1  
COMMODITY/SERVICE: Progressive Cavity Wastewater Pumps

DATE: 7/13/16

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND JIM HOUSE & ASSOCIATES, INC.

RECOMMENDATION: THE DEPARTMENT OF WATER POLLUTION CONTROL HAS EVALUATED THE RECEIVED BIDS AND RECOMMENDS THE FOLLOWING SECTIONS OF THE BID TO BE AWARDED TO JIM HOUSE & ASSOC.

Description	Price	UOM	Comment
(7) Seepex BN 35-6LS Cavity Pumps	\$ 12,485.00	Each	
(6) Seepex BN 70-6LS Cavity Pumps	\$ 17,025.00	Each	
Additional Cost	\$ 6,700.00		Cost for submittals, shipping, and startup

INITIAL PURCHASE: \$ 196,240.00

FUNDING SOURCE: 6020-76-00000-526000-00000000

TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

[Signature]  
Procurement Services

[Signature]  
Department Head

\_\_\_\_\_  
Council President  
7-28-2016  
Date

\_\_\_\_\_  
Mayor Tommy Battle  
7-28-2016  
Date

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES

FROM: General Services Department

BID NUMBER: 62-2016-74-2

DATE: 7/15/16

COMMODITY/SERVICE: Tile, Grout, Terrazzo,  
and Brick Restoration

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Professional Restoration On-Site Solutions LLC.

RECOMMENDATION: The General Services Department recommends Professional Restoration On-Site Solutions for the  
Tile, Grout, Terrazzo, and brick restoration. They were the lowest responsive bidder.

Description	Price	UOM	Comment
Price to steam clean and install 1 single coat of 12-Micron Layer	\$ 4.25	Square Foot	
Price to steam clean and install 2 coats of 12-Micron Layer	\$ 6.75	Square Foot	
<u>REMOVE OLD SANI-GLAZE</u>	<u>\$3.00</u>	<u>Square Foot</u>	

INITIAL PURCHASE: \_\_\_\_\_

FUNDING SOURCE: 1000-14-14310-515370-00000000

- TERM OF CONTRACT:
- One Time
  - Three Months
  - One Year
  - One Year w/Additional One Year Extensions as Allowable by State Law
  - Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

[Signature]  
Procurement Services

[Signature]  
Department Head

Council President  
July 28, 2016  
Date

Mayor Tommy Battle  
July 28, 2016  
Date