

CITY COUNCIL AGENDA ITEM COVER MEMO

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Oct 13, 2016

Action Requested By: ITS

Agenda Type: Motion

Subject Matter:

Request to advertise and fill one budgeted, full time, Systems Technician position.

Exact Wording for the Agenda:

Request to advertise and fill one budgeted, full time, Systems Technician position at a higher rate than minimum salary if necessary.

**Note: If amendment, Please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Associated Cost: \_\_\_\_\_

Budgeted Item: Yes

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: Will M. [Signature]

Date: Oct 4, 2016