

**CITY COUNCIL AGENDA ITEM COVER MEMO**

Agenda Item Number: \_\_\_\_\_

Meeting Type: Regular

Meeting Date: Oct 27, 2016

Action Requested By: Finance

Agenda Type: Resolution

**Subject Matter:**

Approval of Agreement

**Exact Wording for the Agenda:**

Resolution authorizing the Mayor to enter into agreement with the low bidder meeting specification as outlined in the attached Summary of Bid for Acceptances.

**Note: If amendment, Please state title and number of the original**

Item to be considered for: Action

Unanimous Consent Required: No

Briefly state why the action is required; why it is recommended; what council action will provide, allow and accomplish and; any other information that might be helpful.

Routine Procurement Function.

Associated Cost: \_\_\_\_\_ Budgeted Item: \_\_\_\_\_

MAYOR RECOMMENDS OR CONCURS: \_\_\_\_\_

Department Head: 

Date: Oct 18, 2016

## ROUTING SLIP CONTRACTS AND AGREEMENTS

Originating Department: Finance Council Meeting Date: 10/27/2016

Department Contact: Cecilia Summers Phone # 256-427-5060

Contract or Agreement: Agreement with Low Bidder

Document Name: 20161027probid

City Obligation Amount:

Total Project Budget:

Uncommitted Account Balance:

Account Number:

### Procurement Agreements

<u>Title 41</u>	<u>Competitive</u>
-----------------	--------------------

### Grant-Funded Agreements

<u>Select...</u>	Grant Name: <input style="width: 90%;" type="text"/>
------------------	--

Department	Signature	Date
1) Originating	<i>M. Sargent</i>	10/18/16
2) Legal	<i>Mary Cates</i>	10/18/16
3) Finance	<i>M. Sargent</i>	10/18/16
4) Originating	<i>M. Sargent</i>	10/18/16
5) Copy Distribution		
a. Mayor's office (1 copies)		
b. Clerk-Treasurer (Original & 2 copies)		

RESOLUTION NO.16-\_\_\_\_\_

**BE IT RESOLVED** by the City Council of the City of Huntsville, Alabama, the Mayor be, and he is authorized to accept the low bid meeting specification and effectuate the following agreement on behalf of the City of Huntsville, a municipal corporation in the State of Alabama, which said agreement is substantially in words and figures similar to those certain document attached hereto and identified herein below with the date of October 27, 2016 appearing on the margin of the first page, together with the signature of the City Council President and an executed copy of said document being permanently kept on file in the Office of the City Clerk-Treasurer of the City of Huntsville, Alabama.

AGREEMENT BETWEEN THE CITY OF HUNTSVILLE AND:

<u>VENDOR</u>	<u>COMMODITY/SERVICE</u>	<u>AGREEMENT</u>
Traffic Signal Inc.	Traffic Signal Cable	One Year W/Extensions

**ADOPTED** this the 27<sup>th</sup> day of October 2016.

\_\_\_\_\_  
President of the City Council of the City of  
Huntsville, Alabama

**APPROVED** this the 27<sup>th</sup> day of October 2016.

\_\_\_\_\_  
Mayor of the City of Huntsville, Alabama

**SUMMARY OF BIDS FOR ACCEPTANCE**  
**October 27, 2016**

<b>LOW BIDDER MEETING SPECIFICATIONS</b>	<b>COMMODITY/SERVICE</b>	<b>TERM OF AGREEMENT</b>	<b>OTHER BIDS RECEIVED</b>
Traffic Signal, Inc. Jericho, NY.	Traffic Signal Cable	One Year W/Extensions	

\* Current Contract Holder

**BID AWARD RECOMMENDATION**

Revised 04/17/2013



**HUNTSVILLE**  
The Star of Alabama

TO: PROCUREMENT SERVICES  
FROM: Traffic Engineering  
BID NUMBER: 86-2016-6400-2  
COMMODITY/SERVICE: Traffic Signal Cable

DATE: October 13, 2016

AGREEMENT BETWEEN CITY OF HUNTSVILLE AND Traffic Signal Inc.

RECOMMENDATION: Traffic Engineering has reviewed all bids and we recommend the bid be awarded to Traffic Signal Inc.

Description	Price	UOM	Comment
See Attached Bid Pricing Form	0.00		
Funding Sources:1000-75-75200-515340-00000000-			
1000-75-75200-516070-00000000-			
3020-75-00000-524000-PR8163XX-			
Various Project Accounts - Engineering			

INITIAL PURCHASE: As Needed  
FUNDING SOURCE: See Note Above  
TERM OF CONTRACT:  One Time  
 Three Months  
 One Year  
 One Year w/Additional One Year Extensions as Allowable by State Law  
 Other (explain)

**APPROVALS:**

My staff and I have complied with all laws, regulations, City of Huntsville Procurement Rules, and the provisions of any contract and/or grant agreements applicable to this procurement process. In addition, my staff and I have not sought by collusion with the recommended Proposer/Bidder to obtain any advantage over any other Proposer/Bidder in this procurement.

\_\_\_\_\_  
Procurement Services

\_\_\_\_\_  
Department Head

\_\_\_\_\_  
Council President  
Oct. 27, 2016  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor Tommy Battle  
Oct. 27, 2016  
\_\_\_\_\_  
Date